The St. Louis Art Museum

March 3, 1975

Mr. Ross E. Taggert Chief Curator Nelson Gallery-Atkins Museum 4525 Oak Street Kansas City, Missouri 64111

Dear Ross:

Good to see you here, even if it was only briefly. I am enclosing a copy of our record sheet on the gold medallion, plus a group of photographs of related material in other collections. I would like to have the photographs back at some point.

I have put the object on the agenda for tomorrow's acquisitions and loans committee meeting to approve the loan for study purposes for a period of up to three months. If you will have Larry make a formal request we will send the object off to you in a week or so. I have gone through the document file on the piece and can find nothing solid or scientific that proves the piece one way or another. Apparently, noted Pooh-Bahs have pronounced upon the medallion with, as usual, no proper substantiation.

It is difficult to value the piece because of its problematical nature, but since it is being lent for study purposes I have valued it at cost, plus inflation, for \$15,000. Our Registrar will take care of the necessary paperwork.

On another subject: Since we are planning all of these Hejiras to the Chinese Exhibition, would you let us know when your glorious catalogue will be available for sale? We hope we will be able to sell

- 2 -March 3, 1975 Ross E. Taggert it in our bookshop, so that our docents and the members going to the show will be able to do their homework. Best regards to everyone. Hope to see you all soon. Sincerely yours, Richard S. Cleveland Associate Curator /jh Oriental Art

The St. Louis Art Museum

March 3, 1975

Mr. Ross E. Taggert Chief Curator Nelson Gallery-Atkins Museum 4525 Oak Street Kansas City, Missouri 64111

Dear Ross:

Good to see you here, even if it was only briefly. I am enclosing a copy of our record sheet on the gold medallion, plus a group of photographs of related material in other collections. I would like to have the photographs back at some point.

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[value vedocted]

March 3, 1975

To: L. Sickman

From: R. Martin

Subject: Missouri State Council of the Arts

cc: M. Wilson

Letters to all persons on the lists provided by the Council have been sent.

The original correspondence, addressed to you, is hereby returned. We will keep you apprised of inquirees from persons/organizations on these lists.

#### The Chinese Exhibition

The Exhibition of Archaeological Finds of the People's Republic of China The William Rockhill Nelson Gallery-Atkins Museum of Fine Arts April 20th to June 8th, 1975



#### MEMORANDUM

March 3, 1975

To: L. Sickman/M. Wilson

From: R. Martin

Subject: Television & Radio PSAs

KBMA - TV (Ch. 41) has volunteered to produce a series of Public Service Announcements (PSAs) and make them available to all television stations in the Kansas City area. The attached announcements in 10-, 30-, and 60-second variations are being provided to Channel 41 this week.

A similar effort for all Kansas City radio stations is being organized.

March 3, 1975 Capt. Patricia A Frame 10847 State Line Apt. 3 Kansas City, Mo. 64114 Dear Capt. Frame: The suggestions expressed in your recent note are very much appreciated, especially those relating to advance information about photography and the le of individual slides. We are taking each of them into consideration during our planning process, and we are sincerely grateful for the time and interest you've taken in sharing them with us. The Chinese Exhibition, we believe, is one of the most exciting activities to come Kansas City's way in many years, and we're happy to know that persons, like yourself, are already looking ahead toward it with special excitement. Sincerely, Robert K. (Rob) Martin Project Director

Capt Patricia A Frame 10847 State Line Apt 3 Kansas City, MO 64114

Nelson- Atkins Art Gallery "China exhibit" Coordinator

I was fortunate enough to see the exhibit in Paris and am looking forward to this chance to see it again. I would like to offer the following suggestions based on my experience in Paris:

#### A. Photography-

(1) if it is not permitted any literature about the show should so state to reduce the number of people who carry their equipment. This prevents disappointments, checking problems and violations.

(2) if slides are sold they should be available singly and at the standard costs, if possible. In Paris only sets were available— each of the major items was in a different set and sets of 8 slides were \$6.35!

B. Entrance fees- post them clearly and post any special fees, such as reductions for the elderly, in the same place and in equal size print.

C. Transportation- those hotels within reasonable range could provide regualar runs with their own vehicles for their patrons. Such info, along with a note that parking near the museum is limited, could be placed in each room as could bus schedules for the regular lines which run near the hotel. Further the bus lines which service the museum should be routinely publicized in the Kansas City papers.

D. Handicapped - special hours for those personnel with physical handicaps might reduce congestion for both groups.

While these suggestions may seem obvious to you all were ignored in Paris which dulled the enjoyment of a truly interesting and rather important exhibit.

Patricia A Frame

tacicia a France

March 3, 1975 Mrs. Barbara Harlow Director of Public Relations Crown Center Hotel -1 Pershing Road Kansas City, Mo. 64108 Dear Barbara: This is to confirm our joint planning in connection with the exhibit for the hotel lobby. We have agreed that Crown Center will provide the case which you, Marc, and I examined in the Hallmark warehouse on 2/13. The deep brown color of the lower part is fine, and per our last phone conversation, you will provide a case lining of beige or medium tan felt, plus a few extra yards of the same material for purposes of covering the blocks which will support the objects. We understand that this is a looking case. Please confirm what type of lock is incorporated and whether another kind may be desirable for security. We agree that the planned location inside the front doors on the left wall is an attractive positioning, as well as an area which better meets security requirements because of its open view to hotel registration and door personnel. As to the objects, Mr. Sickman and Mr. Wilson have made a selection. and we will be giving you those details soon. In line with our discussion relating to coordinated promotional activities around town, we suggest that the exhibit be completed for "unveiling" on March 31. We are notifying the Kansas City Police Department of these plans. Sincerely, Robert K. (Rob) Martin cc: Laurence Sickman Project Director Marc Wilson Maj. Manfred Gunther, KCPD

March 3, 1975

To: L. Sickman/M. Wilson

From: R. Martin

Subject: Local News Media Coverage (Week of Feb. 24 -28)

- 1. 2/25 The Kansas City Times. Page 3A. Three-column photograph and caption showing Kirkwood Hall construction. (article attached)
- 2. 2/25 KCMO-TV (Ch. 5). 6 p.m. and 10 p.m. news reports. Film coverage of exhibition preparations.
- 3. 2/26 The Johnson County Sun. Half-page photograph, caption, and article about the exhibition based on lecture by Joan Stanley-Baker and printed material provided by the Exhibition Office. (article attached)
- 4. 2/27 WDAF-TV (Ch. 4) 5 p.m. and 10pp.m. news reports. Film coverage of exhibition preparations.

This report represents only known coverage by press and broad-cast media.

To: Rob Martin
From: Anne Tompkins

March 3,1975

The University of Missouri, Kansas City has also been the victim of this rumor about Kansas Citians not being able to view the Chinese Exhibition. Philip has a suggestion for remedy of the problem at UMKC. He suggested contacting the OPI (Office of Public Information) which is the campus PR office. They publish a bi-weekly staff newsletter called the "Campus Reporter" in which this misinformation could be contradicted and clarified. Also, as you may already know, they might share with you their list of local publications to which they always submit their news releases.

Write: Office of Public Information
University of Minoruri - Karsas City
Nelson House
KCMO 64110
Phone: 276-1576

March 3, 1975 Mr. Frank Cosentino Boehm Porcelain Studios 25 Fairfacts Street Trenton, New Jersey Dear Mr. Cosentino: Mrs. Roberta Vrooman of Halls tells us of the great interest in bringing the "Bird of Peace" (Mute Swans) to Kansas City in connection with The Chinese Exhibition. We feel it is a worthy effort, and one which, with proper planning, can be tied naturally to the exhibition during its visit to the Nelson Gallery-Atkins Museum. We've pledged our cooperation to Halls on this matter, and we wish to assist in any way we can to make the "swans" visit a popular attraction. They are a most beautiful example of porcelain craftsmanship, and we look forward to seeing them at Halls during the exhibition. Sincerely, Robert K. (Rob) Martin Project Director Mrs. Roberta Vrooman, Halls

Mr. Laurence Sickman, Director Nelson Gallery-Atkins Museum

RKM/bar



# THE MUSEUM SHOP

FOREST PARK, ST. LOUIS, MISSOURI 63105

PARKVIEW 1-0067

Date 3-4-75

To Chineau Carlo be T Nelson Galley 4525 and 57 40, MO 64111 where not going which recepting Date were

Terms: 9% FoM.

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March 4, 1975 MEMORANDUM L. Sickman/M. Wilson From: R. Martin Inquiry Relating to Israeli Media Subject: Milton Firestone, Editor, Jewish Chronicle (in Overland Park) called at 5 p.m., Monday, 3/3, inquiring about news media coverage of the exhibition. The Chronicle has a paid circulation of approximately 10,000 and reaches some 96% of Jewish households in the Greater Kansas City area. Mr. Firestone said that the National Gallery "press preview" Kansas City banker" who expressed concern about what would happen here. He specifically mentioned "discrimination against Israeli media." incident had been brought to his attention by a "prominent Briefly, I explained to Mr. Firestone that this was a complex issue whose resolution was being worked on. And that I'd be back in touch with him.

WILLIAM ROCKHILL NELSON TRUST March 4, 1975 Mr. Laurence Sickman Mr. Rob Martin Nelson Gallery of Art 4525 Oak St. Kansas City, Missouri 64111 Dear Larry and Rob: I understand that you are planning to call a meeting of the Advisory Committee for the Chinese Show the later part of next week, sometime around the 13th. As I will be gone then, I'm sending you the list of members of the Advisory Committee and their addresses so you can get the letters out to them as soon as possible. I would urge that you notify them just as quickly as you can. They are busy people and it's hard for them to make appointments when you notify them too shortly before the deadline. I'm sorry I will be missing the meeting, but I'm quite sure it is time to have a meeting with these gentlemen. Sincerely, H. Sutherland HS: cc Enclosure

March 4, 1975 Ms. JoAnn Thompson Associate Editor bon Appetit 4700 Belleview Kansas City, Mo. 64112 Dear JoAnn: We very much appreciate the opportunity of reviewing your proposed copy for the TREND article concerning The Chinese Ex-hibition. Trying to avoid the time-worn tendency to play ed-itor or censor. I have but a few suggested changes -- some of which I've indicated on the actual copy, some of which follow as recommendations. Naturally, these are on a take 'em-orleave 'em basis. Page 1, Final Paragraph. The heels clicking sounds totalitarian; Could you tone it down a bit? Page 2. First Paragraph. Our guard force will kill you for this one, but I don't want to interfere with journalistic freedom. Page 2, About world cities. This data about world capital cities has been bantered in all the media, but to be technically, correct, Toronto is not the capital of Canada. Ottawa is. You can roll with that one as your wish. Page 3, About Laurence Sickman. You know more about it, apparently, than I. I trust you've talked with this gentleman. Page 6, About free-standing cases. I don't know your source of information, but three is incorrect. Actually, there are Page 7, Last sentence. Again, this is a question of editorial freedom, but we're staying away from anything Confucian. It's a sensitivity with the Chinese. Use your own judgement. Talk with you soon. Sincerely, Robert K. (Rob) Martin cc: L. Sickman Project Director M. Wilson appece

March 4, 1975 Mr. Perry Wilcox Promotions Director & Executive Secretary Blue Ridge Mall Merchants' Association 4200 Blue Ridge Blvd. Kansas City, Mo. 64133 Dear Mr. Wilcox: Your letter of February 25, expressing interest in The Chinese Exhibition, is very much appreciated. When it's convenient, please call my office, 561-4000 (Ext. 45), and we'll set up a time when we can get together to discuss your needs. Other groups in the area have already gone to work on graphic material for purposes of window display, in-store promotions, and the like. We want to assist you in every way we can. Again, thanks for your interest, and we'll look forward to hearing from you. Sincerely, Robert K. (Rob) Martin Project Direcotr

March 4, 1975 Mr. Maurice Peress Music Director and Canductor Kansas City Philharmonic 210 W. 10th Kansas City, Mo. 64105 Dear Mr. Peress: It was a pleasure talking with you last Friday and a special pleasure to hear Sunday's concert in Atkins Auditorium. At your convenience, we'd like you to hear the piece of 8th Century Chinese music which a group at Yale performed recently. Only four minutes long, the piece is extremely "Western" and we think it would be a most interesting addition to your final concerts this season. Naturally, this would be contingent on the availability of a score, rights, and the like. Once you've heard it and think it of interest, we'll contact the appropriate persons at Yale. Should this idea not work out, we'd still like to encourage some involvement of the Philharmonic in the planning for the visit of the exhibition. We'll look forward to hearing from you. Sincerely, Robert K. (Rob) Martin Project Director

March 4, 1975 Mrs. Flo Cyhel Special Events Coordinator Macy\*s - Missouri-Kansas Division 1034 Main Kansas City, Mo. 64105 Dear Mrs. Cyhel: Your recent letter expressing interest in The Chinese Exhibition, is very much appreciated. As indicated to you in our phone conversation, it will not be possible to have a fine jewelry display in the gallery bookstore. Non-commercial requirements of this institution, especially those related to sales tax, preclude activities of this kind. As for your own display at Macy's, we certainly want to encourage your proceeding with in-store promotions and window displays which are tastefully tied to the Chinese Exhibition. In specific reference to your letter, I do have two concerns. First, you indicate that you will be promoting a jade collection which you are bringing in. Unless all pieces in the collection are from the People's Republic of China, I would caution against any reference to The People's Republic. The other item has to do with the name. In your letter, you expressed the term, "Republic of China." The only acceptable terms in reference to the exhibition are "The People's Republic "PRC" (which is the acronym), or simply, "China." of China,' Since we are encouraging a completely non-political environment around the exhibition, you will understand our concern relating to the proper name. I also trust you will accept my comments here as entirely constructive. -more-

I am enclosing a copy of a recent letter which we sent to selected stores and to merchants' associations. The guide-lines in this letter will relate to your planned activities. As for graphic materials, we can make available - on a loan basis - color transparencies and black-and-white photographic negatives from which promotional displays may be created. If that is your desire, please contact me and I'ml outline for you, by phone, how this ought to be handled. Again, we appreciate your interest and look forward to hearing from you. Sincerely, Robert K. (Rob) Martin Project Director RKM/bar

March 4, 1975

To: S. Songer

From: R. Martin

Subject: TREND Magazine

cc: L. Sickman/M. Wilson

Sheila Patterson of TREND Magazine will be at the West doors at 3:00 p.m. (3/4/75) to photograph a few scenes of construction activities. This will be in Kirkwood Hall only. This has been cleared with Marc Wilson and I will personally excort her during photography.

P.S. - A reminder too, that KCMO - TV will continue photography in the Oriental galleries today.

March 5, 1975

To: L. Sickman/M. Wilson

From: R. Martin

Subject: King Features Article

This is a draft of the final copy which was submitted by Carl Byoir's New York Office to King Syndicate. The syndicate serves newspapers throughout the country and has a regular readership of approximately 7-million.

A photograph of Marc, with an art object, is also being submitted.

The syndicate has acknowledged that the story likely will run in newspapers in April.

J. C. NICHOLS COMPANY 310 WARD PARKWAY KANSAS CITY, MISSOURI 64112 TELEPHONE 816/561-3456 NANCY STUTZMAN DIRECTOR, PUBLIC RELATIONS/ADVERTISING March 5, 1975 Mr. Robert K. Martin Project Director Chinese Exhibition Nelson Gallery-Atkins Museum 4525 Oak Street Kansas City, Missouri 64111 Dear Rob: It was a genuine pleasure to luncheon with you today and have our imaginations challenged by the forthcoming exhibition at the Gallery. We will be pleased to devote some space -- at least a half-page -in an upcoming issue of HOMES OF THE MONTH (copy enclosed) which is mailed to 20,000 individuals in the southwest part of metropolitan Kansas City. Kathy Donnelly will be contacting you for the available graphics. If something is worked out with the ATA and use is made of the parking between Summit and Jefferson, just south of 47th street on the Plaza, we could arrange to mention this in our advertising. Of course we will also promote the exhibition in our Company newsletter which is mailed to the homes of employees and shareholders. Perhaps we can even come up with a suitable line drawing of your flying horse which, in turn, may be useful to someone else. We share durn near everything we have! Sincerely, Enclosure

March 5, 1975 Mr. Sam Deitz Vice-President Capital Federal Savings and Loan 700 Kansas Avenue Topeka, Kansas 66604 Dear Mr. Deitz: Mr. Harvey Snyder of your Kansas City - Nall Hills branch has told me that you may be interested in including information about The Chinese Exhibition in your quarterly Newsletter. I understand the circulation of your Newsletter includes all savings account holders in Kansas. The exhibition will probably be of great interest to these people and a definite asset to your publication. If you request additional information or wish to have black-and-white photographs, please contact me. Thank you very much for your consideration in this matter. Sincerely, Beverly Rosenberg Secretary - Coordination

March 6, 1975 Mr. Howard Turtle Editor Kansas City STAR Magazine 1701 McGee Kansas City, Mo. 64108 Dear Howard: This is to confirm our conversation relating to extra copies of the April 13th issue. Please let us know the costa on 500 and 1,000 copies respectively. The magazine will be very much an demand at the time of publication as well as in the months and years thereafter. We greatly appreciate your interest and cooperation. Sincerely, Robert K. (Rob) Martin Project Director cc: Laurence Sickman Marc Wilson Office

March 6, 1975

Ellyn Abloff Director of Public Relations and Promotions The Country Club Plaza Association 4629 Wornall Rd. Kansas City, Mo. 64112

Dear Ellyn:

This is a sincere thank you for your super assistance in the planning for The Chinese Exhibition.

The luncheon yesterday couldn't have been better in terms of reaching, directly, the key communicators in town. As for the posters/window signs, I think we simply need to follow up with a brief memo to the people who attended the meeting and indicate to them again costs and the production timetable.

I'll be writing to them, too, to reemphasize some key points and determine their requirements for the color pamphlets/flyers.

Again, Ellyn, many thanks. We need you.

Sincerely,

Robert K. (Rob) Martin Project Director

cc: Marc Wilson

March 6, 1975 Ms. Maxine Kennard Editor The Plaza Magazine 5600 W. 95th St. Shawnee Mission, Ks. 66207 Dear Maxine: Nice seeing you again. As I mentioned, the use of the gallery for purposes of the fashion photography which we discussed has been approved. Please give us 2 or 3 days notice as to when you plan to shoot. As we discussed, it would be a good idea for us to walk "through the shots" before bringing your photographer. As for the "photo miniatures", there probably will be a commercial charge relating to the use of the Chinese negatives. Let us know quickly if this is your desire, as we will need to request their use from the Chinese. When you come by to walk through the photo shots, we can also review the black-and-white negatives. Sincerely, Robert K. (Rob) Martin Project Director Laurence Sickman Marc Wilson

March 6, 1975

To: Judy Modell

From: Rob Martin

Subject: Photo for the King Features Article

Here are two views of Marc Wilson for purposes of the "So You Want To Become a Collector?" article.

Suggested caption:

ORIENTAL EXPERT -- Marc F. Wilson, curator of Oriental art for the Nelson Gallery-Atkins Museum in Kansas City, Mo., examines a 600-year old Chinese p<sup>or</sup>celain vase. Twelve inches high, the cobalt blue-and-white vase is from the Nelson Gallery collection. In the pattern, scrolls of white peonies are set against geometrically arcing waves. Wilson describes it as "exemplifying the supreme mastery of the Chinese potter of a very early period." It was from the Yuan Dynasty of the period 1271-1368. Porcelain wares of this type are the early ancestors of European porcelains, such as Holland's famous delftware.

March 6, 1975

To: L. Sickman/M. Wilson

From: R. Martin

Subject: Conversations Relating to Film-Making

John Altman, a Kansas City film-maker, is very much interested in making a documentary/educational type film about The Chinese Exhibition. I advised him to write directly to the Liaison Office in Washington outlining in detail what he wants to do. Before sending his letter, Altman will bring it by for our review.

I spoke with Katherine Warwick at the National Gallery, and she indicated that several film-makers, including United States Information Agency and an independent named Shirley Sun, have been working with the Chinese on documentary and feature type films.

Mrs. Warwick also mentioned that CBS has been trying to settle its differences with the Chinese to cover the exhibit before it leaves Washington. However, the differences appear irreconcilable, i.e., the Chinese want complete review of script and film. Katherine said it is a situation that we hay inherit.

FILE

Full Name: John Robert Lamberton
Address: 516 E 44th St. Kansas City, Missouri 64110
Local phone: (Home) 531-5336 (Office) KC. Art Institute-Communication
Employer (or school, it student): Mike Greene - Vice orisidant of Institution
Immediate superiority: Rob Martin

- Capon, Edmund and MacQuitty, William, <u>Princes of Jade</u>, E. P. Dutton & Co., Inc. New York, 1973. Hardbound, about \$12.95.
- Chang, Kwang-chih, The Archaeology of Ancient China, Yale University Press, New Haven, 1973.

  Hardbound and paperbound.

  Paperbound, about \$6.95.
- Creel, Herrlee G., <u>Birth of China</u>, Frederick Ungar, New York, first published in 1954. Paperbound, \$3.45.
- Fontein, Jan and Wu, Tung, <u>Unearthing China's Past</u>, Museum of Fine Arts, Boston, 1973. Distributed by New York Graphic Society, Greenwich, Connecticut. Paperbound, about \$8.00.
- Gascoigne, Bamber, The Treasures and Dynasties of China, Viking Press, New York Hardbound, about \$16.95.
- Grousset, Rene, <u>The Rise and Splendour of the Chinese Empire</u>, University of California Press, Berkeley and Los Angeles, 1970.

  Paperbound, about \$2.45.
- Hay, John, Ancient China (Bodley Head Archaeological Series), Henry Z. Walck, Inc.
  19 Union Square, New York Hardbound and paperbound.
  Paperbound, about \$4.95.
- Loewe, Michael, <u>Everday Life in Early Imperial China</u>, Harper and Rowe New York, 1970.

  Paperbound, about \$1.25.
- Sullivan, Michael, <u>The Arts of China</u>, University of California Press, Berkeley and Los Angeles, 1973 edition.

  Paperbound, about \$5.95.
- Watson, William, China Before the Han Dynasty, Frederick A. Praeger, New York, 1961.

  Hardbound only, \$8.50.
- Watson, William, <u>The Genius of China</u> (Catalog to the London showing the exhibition), Times Newspapers, Ltd., London, 1973.
- New Archaeological Finds in China, Foreign Languages Press, Peking, 1972.
  Paperbound, about \$1.00.

March 7, 1975 Mr. Jim Klug Commerce Bancshares 720 Main Kansas City, Mo. Dear Jim: Enclosed is some background information on the Nelson Gallery-Atkins Museum. I hope this will give you some insight into the history of the gallery and its collections. I If we can send you any more information or pictures, please let me know. Thank you, also, for your help in the matter of distribution of Chinese Exhibition flyers. It is much appreciated. Sincerely, Bev Rosenberg Secretary to Project Director

March 7, 1975

To: L. Sickman

From: R. Martin

Subject: Opening Reception (April 19)

cc: Kathie Taggart

It is recommended that Maurice Peress, Musical Director and Conductor for the Kansas City Philharmonic, be invited to the opening. We are working with Mr. Peress on a special Chinese Musical program. (We need to establish if it's Mr. and Mrs.)

Joan Stanley-Baker has recommended that Peter Swann, former Director of the Royal Ontario Museum, be invited to the opening. If this is appropriate, his address is 1916 Tuffer Street, Montreal, H3H W5, Quebec, Canada.

March 7, 1975

To: S. Songer

From: R. Martin

Subject: Photographer's Bill

cc: L. Sickman/M. Wilson

This is a review of John Lamberton's hours and expenses for the period of Feb. 24 - March 7.

Hours: 42 ½ @ \$5.00 an hour \$212.50

Materials (bills attached) 79.92

\$292.42

Lamberton's time includes hours devoted to both documentation, publicity, and educational photography, as well as studio time for processing and printing.

For budget purposes, these costs can be distributed to itemized items relating to "Photographic Record," "Orientation materials for regional art teachers/consultants", and "Press Kits."

To: S. Songer/B. Hornday

From: R. Martin

cc: M. Wilson

Subj: KCMO-TV - Stan Cramer

The two-man crew, filting for a documentary, will return to the gallery at approximately 9:30 a.m., Monday, 3/10 to just and finish the remaining views of objects in the Oriental galleries. If they have "cool lights" with them, they also want to shoot the jade pieces which were discussed.

Additionally, they will be filting sequences in the area of Mr. Sickman's office, if the director's schedule permits. I am handling that aspect.

pay period 3.7.74 till 3. 25 hrs. 3.7.75 3きん15 3.8.75 32 hrs 3.9.75 6 hrs 3.10.75 3.11.75 2 hrs 3.12.75 10 hrs 5 45 3-1375 3.14.75 2 15 2 hrs 3.1775 3 hrs 4 his 3.18-75 3.19.75 3.20.75 hrs hrs total

file MEMORANDUM

To: Sherwood Songer

Rob Martin Fr:

Subj: John Lamberson - Photography - Hours: 3/7/75-3/24/75

Total hours for the period: 44 Charged at \$5.00 per hour ...\$220.00 Total ....

As before, these charges may be balanced against budget items relating to documentation, publicity, and education.

Specific breakdown by date is available if required.



# TWO ELEVEN NICHOLS ROAD KANSAS CITY, MISSOURI 64112

March 10-1995

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Exerce Scratchy writing - I hope to be back at voy desk or ext week.

Roberta & sosenar

(.3 suest. un)



# Edward Marshall Boehm, Inc.

# BOEHM OF TRENTON - USA / BOEHM OF MALVERN ENGLAND Ltd.

Hard Porcelain and Bone Porcelain Objects of Art

March 10, 1975

Mr. Robert Martin
Project Director
Nelson Gallery
Atkins Museum
4525 Oak Street
Kansas City, Mo. 64111

Dear Mr. Martin:

Mr. Cosentino is away from the office on an extended business trip. In his absence your letter has been forwarded to me for response.

We are very pleased to learn of the Chinese Exhibition to be displayed at the Nelson Gallery, Atkins Museum in Kansas City. Mrs. Roberta Vrooman of Hall's has been in touch with us suggesting that the Mute Swan "Bird of Peace" sculpture be displayed in Kansas City at the same time.

The Mute Swan "Bird of Peace" sculpture has great historic significance. In 1972 when former President Nixon visited China he presented to Chairman Mao Tse-Tung and the People of the People's Republic of China on behalf of the American people the original of this life-size sculpture. It now resides in a place of prominence in the Great Hall in Peking. There were only two others sculpted -- one resides in the Smithsonian, the other is held in our trust pending selection of a place of permanent exhibition.

In November 1974 Mrs. Boehm, Mr. Cosentino and Mr. Maurice Eyeington, our head artist, visited China as guests of the Chinese People's Association for Friendship with Foreign Countries. The journey was the result of evolving friendships which began early in 1972. According to their hosts they were invited because the Chinese consider our work to be of the highest quality and excellence. The Chinese were interested in sharing and exchanging ideas and techniques with us.

In 16 days the Boehm party traveled 2,500 miles within China visiting Ching-Te-Chen, Peking, Shanghai, Canton, Hangchow, Nanchang, Tanshan, and Foshan. In Ching-Te-Chen and many other areas visited they were the first Americans to enter since the 1930s. They were encouraged to take pictures and ask questions about anything they saw. In addition to the porcelain factories they visited outstanding arts and crafts studios and saw creativity in lacquerware pieces of furniture inlaid with gold, silver, jade and mother of pearl, sculptured vases, ivory and jade carving, dough sculpture, cloisonne', painting on silk, silver filigree, inside the bottle painting, bamboo art, wood block printing and much more. Mrs. Boehm

















Edward Marshall Boehm, Inc. March 10, 1975 page 2 Mr. Robert Martin and Mr. Cosentino were so impressed with all they saw, with the warmth and friendship of the Chinese people they take every opportunity to talk about the experience in their lecture program. Mrs. Boehm has indicated that she would consider it an honor to make the Mute Swan "Bird of Peace" sculpture available for display in Kansas City at the time of the Exhibition. As indicated in your letter this could, with proper planning, be tied naturally to the Exhibition. If this can be accomplished and the timing for its display could be so arranged, Mrs. Boehm would like to be present at least for part of the time. Her calendar, as you can imagine, is extremely full. Her schedule could be arranged for a visit sometime in the weeks of May 5 or 12 or in the last week of your Exhibition, the week of June 2. Quite often when an exhibition is held, attendance is very heavy the first several weeks and towards the end there is a small slackening. Perhaps if the Mute Swan "Bird of Peace" sculpture were made available for display in the last week of your Exhibition, this would be an additional incentive for those who have already visited the Exhibition to consider a return visit. We would appreciate your comments concerning the above. We wish you and your colleagues much success. The Chinese Exhibition is truly an historic event which all Americans should visit. Sincerely, oseph F. Roletter Assistant to the President JFR:a Enclosures

March 10, 1975 Mr. Phillip G. Rose, Editor Visitors Publications 111 N. Virginia Street Reno, Nevada 89501 Dear Mr. Rose: Your publications for hotels invvarious cities are valuable communications instruments in aiding visitors. Editorially speaking, I'm not sure there's a place in your publications for information concerning the forthcoming Chinese Exhibition in Kansas City, Mo. It promises to be a mammoth event in the history of this city and for the entire Midwest. Perhaps as part of your coverage of things-to-see-and-do in Kansas City, the exhibition may be a focal point in the April, May, and June issues. If you need additional information, please let us know. Sincerely, Robert K. (Rob) Martin Project Director

FILE March 10, 1975 Ms. Veronica Dolan Public Relations Consultant Denver Museum of Natural History City Park Denver, Colorado 80205 Dear Ms. Dolan: Your request of February 28 has been received, and we are forwarding it to the Chinese Liaison Office in Washington, D.C. Because of the educational nature offthe request, there is reason to believe at this time that it will be approved. As soon as we receive a reply from the Chinese, we will notify you. Your interest in the exhibition is very much appreciated, and like you, we sincerely hope that plans for a documentary film related to your visit in May will be fully realized. Sincerely. Robert K. (Rob) Martin Project Director

March 10, 1975 Dr. Charles Kimball President Midwest Research Institute 425 Volker Blvd. Kansas City, Mo. 64112 Dear Dr. Kimball: This is to confirm our conversation relating to the group of visiting VIPs who wish to visit the Chinese Exhibition on Thursday, May 15, and Friday, May 16. For now, we have one group (wives) booked at 2:30 p.m. on the 15th, a second group (businessmen, number presently unknown) at # p.m., and a third group (number unknown) scheduled at 9 a.m., the 16th. Marc Wilson indicates that we will have a certain amount of leeway in the periods Just before opening and just before closing for admitting groups such as those discussed here. Normally, the Chinese curators will inspect the exhibit about 9 a.m., but Marc says the presence of a small group of special visitors at that time should pose no problem. Ditto on the # p.m. situation. I'll reconfirm this with you as we get closer to the event. Sincerely, Robert K. (Rob) Martin Project Director

March 10, 1975

To: Joan Stanley-Baker

From: Rob Martin

Subject: China Institute - Films

It's essential we track down the films needed for showings during the Exhibition. This week, please contact your friend at the China Institute and determine what films are available from that organization, and on what basis (purchase, loan, etc.)

cc: Marc Wilson

March 11, 1975

To: Jean Drotts

From: Rob Martin

Subject: Slides for Fontaine Audio-Visual Cassette

Jean:

This is a list of Catalogue numbers and F Negative numbers for views Joan needs for the Fontaine A/V presentation. Some are color; some are B & W.

Please touch base with Joan to determine specific requirements. I think they need to be converted to 35mm, but let's be sure that's necessary before we go ahead. Larry Eickleberry can tell us the exact method involved.

Catalogue Numbers:

208,173,174,172 (with all details), 265-272 (four musicians per slide), 273,317

F Negatives ::

F77, F78, F76

March 11, 1975

To: Laurence Sickman

From: Rob Martin

Subject; Phone Call to Arthur Wright

When you're talking to Professor Wright, please determine from him the name of the contact at Yale who can supply information about the availability of the musical score for "Music for a Thousand Autumns." This is the four-minute piece of music from 8th Century China which the Yale Ensemble recofded.

Please tell him that the Kansas City Philharmonic is interested in adding it to one of their remaining concerts of this season. We need to know such things as copyrights, adaptation to a symphonic score, and similar information.



ONE PERSHING ROAD KANSAS CITY, MISSOURI 64108 TELEPHONE (816) 474-4400 CABLE "WESTHOTELS"

March 12, 1975

Mr. Robert K. Martin Project Director The Nelson Gallery - Atkins Museum 4525 Oak Street Kansas City, Missouri 64111

Dear Rob:

This is in response to your March 3 letter regarding the oriental exhibit for the lobby of Crown Center Hotel.

John Kern at Hallmark Cards informs me that the exhibit case lock has no identifying name on it. He feels it will be best to seal the case after the art objects have been placed inside.

Also, it was my understanding in a discussion with Marc Wilson that the Nelson Gallery will be responsible for insurance covering the art objects while they are in the hotel. I would appreciate your confirming this for me.

We are looking forward to having the exhibit in our lobby with great anticipation and will plan on March 31 unless we hear from you otherwise.

Sincerely,

(Mrs.) Barbara Harlow Director of Public Relations

BH:mr

cc: Mr. Laurence Sickman

Mr. Marc Wilson

Mr. James E. Durham

WESTERN INTERNATIONAL HOTELS Partners in travel with United Air Lines

Week of 4/2 - Ltrto A CI Police describe



March 12, 1975

Mr. Robert K. Martin Project Director The Nelson Gallery - Atkins Museum 4525 Oak Street Kansas City, Missouri 64111

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Sincerely,

(Mrs.) Barbara Harlow

Director of Public Relations

BH:mr

cc: Mr. Laurence Sickman Mr. Marc Wilson

WESTERMINTERNATIONAL HOTELS ham Partners in travel with United Air Lines

- 1. Bronze Ritual Vessel Late Shang 14 - 11 century B.C.
- Ceramic Horse Head
   Eastern Hon
   1 2 century A.D.
- 3. Standing Warrior Northern Ch'i About 550 A.D.
- 4. Ceramic Saddle Horse T'ang Dynasty 7th century A.D.

March 13, 1975

To:

L. Sickman S. Songer

From:

R. Martin

Subject: Parking

This memo does not cover all parking requirements for the exhibition but rather the situation of our own parking lot. It's been observed that the parking yellow lines encompassing parking slots in the lot are largely worn away and generally hard-to-see. Repainting to make the slots more observable would help drivers position their cars more squarely and contribute to more uniform parking in the lot (hopefully, with the effect of creating a few extra spaces). In he process of repainting, it may be desirable to set aside several spaces and specifically designate them as "For The Mandicapped." A different color of paint could be used to quickly identify them.

March 13, 1975

To: L. Sickman

From: R. Martin

Subject: TWA Contract

cc: M. Wilson V

This is a reminder that before TWA can write the contract, they need a specific date for reservation of the aircraft.

In any conversations you or Marc may have with the National Callery in the next several days, please press them on the need for this information.

We'll also need to know about the curators and others actually traveling with the exhibition and the number of seats required.

March 13, 1975

To: Joan Stanley-Baker

From: Rob Martin

Subject: KWKI Radio Interview

cc: Marc Wilson

On April 2, at 2 p.m., you and I are scheduled for a prerecorded radio intermiew at KWKI-FM. This will be a 30minute program will deal with the overview and behind-thescenes aspects of the exhibition (which I'll handle), and specifics about the artifacts and the historical perspective they provide (your part).\*

This is the same day that you'll be downtown for a 4 p.m. lecture at the board of education. You'll have planty of time between the two events.

<sup>\*</sup> The program will be aired on either the morning of April 6 or April 13.

March 13, 1975

To: John Lowrey

From: Rob Martin

Subject: Kiosks and Signage

L. Sickman M. Wilson S. Songer

Kiosks: We spoke a couple of weeks ago about the proposed three-sided kiosks for the north and south ends of the gallery grounds. You asked that I talk with the Parks Department about specific locations. Please give me a memo indicating precisely where you want them; also, a drawing with the dimensions will be helpful.

Signage: It's important that you, Marc, and I sit down and discuss in detail all of the required internal and external signage required for the exhibition. This would include but not be restricted to direction and information aigns in the areas of (1) parking lots, (2) the North Doors, (3) Kirkwood Hall, etc. We will try to get ATA and the City to help with some of the remote signage especially that relating to shuttle buses.

#### The Chinese Exhibition

The Exhibition of Archaeological Finds of the People's Republic of China The William Rockhill Nelson Gallery-Atkins Museum of Fine Arts April 20th to June 8th, 1975



#### MEMORANDUM

March 13, 1975

To: Capt. Dick Fletcher

From: Rob Martin

Subject: Kansas City Country Club - Security

cc: L. Sickman M. Wilson

J. McLaury

Per our conversation, I went ahead and talked with Chief Hundley of the Mission Hills Police Dept. (642-1333) and outlined for him the dinner event at the Kansas City Country Club, April 19. As you know, the club is in his jurisdiction.

He'll be expecting a call from you in the next week or so to discuss more in detail security requirements. Please emphasize that we won't really know til the last minute the level of State Department representation. Also that we may need to work with his department in connection with "trafficing."

Mrs. Dorothea Buschmann, the club manager, indicated that she usually works with two off-duty police officers for purposes of driveway traffic directing. She'll be on vacation (and the club is closed) til just before Easter.

March 13, 1975

L. Sickman

M. Wilson

J. Stanley-Baker R. Taggart

From:

R. Martin

Subject: Information Kit Jackets

We have received three bids for production of 1,000 printed jackets suitable for both news media and educational purposes.
The bids range from \$453.00 to \$674.00.

The jacket will be similar th the printed letterhead, with the use of the full exhibition title, calligraphy, and gallery address/phone number.

We would expect to use up to 250 of the jackets for distribution of news materials (releases, photographs, etc.) and the remainder for distribution of educational materials to schools.

Joan and I are working on drafts of various descriptive materials for these two purposes.

CHICAGO SUN-TIMES MORNING AND SUNDAY/DIAL 321-3000/4

CHICAGO SUN-TIMES
MORNING AND SUNDAY/DIAL 321-3000/401 NORTH WABASH AVENUE, CHICAGO, ILLINOIS 60611

Friday, March 14, 1975

Mr. Ted Coe Director William Rockhill Nelson Gallery-Atkins Museum Kansas City, Missouri

Dear Mr. Coe,

I am a photographer with the Sun-Times and will be coming down to cover the opening of the Chinese art and artifacts show at the Gallery during the week of April 20. Harold Hayden, our art critic, and Dave Wilkinson, our features editor, have specifically requested photographs of some of the objects on display in the galleries.

I am writing you now, this far in advance, to learn from you what limitations there might be on photography during the show. I would also like to know what arrangements can be made to photograph the opening night ceremonies as well.

I used to work for the Kansas City Star a few years ago, so I know my way around both your fine gallery and the city. My wife and I plan to drive down from Chicago the day before the opening and will be in Kansas City for about a week. We are both looking forward to seeing the show after my work is done.

Please let me know what arrangements I need to make before the opening. I am looking forward to hearing from you.

Very sincerely,

Randall B. Leffingwell

March 14, 1975 Mr. Marshall S. Berland Creative Director Alva Museum Replicas, Inc. 140 Greenwich Avenue Greenwich, Conn. 06830 Dear Mr. Berland: I've been asked to respond to your letter of February 21 to Mrs. George Bunting regarding the jewelry and replicas of the Flying Horse of Kansu. We're very sorry, but no reproductions of objects from the "Exhibition of Archaeological Finds of the People's Republic of China" will be available at the Nelson Gallery-Atkins Museum during the exhibition's Kansas City visit. This is a policy which we established involving the commercialization of articles in the exhibition, but should in no way be construed to reflect adversely on your activities. We trust your relationship with the Nelson Gallery-Atkins Museum in connection with the sale of other articles will continue to be a productive one. Sincerely, Robert K. (Rob) Martin Project Director

March 14, 1975

To: L. Sickman

M. Wilson

From: R. Martin

Subject: Request of Don Hoffman

ART EDITOR, K.C. STAR

Hoffman has asked for copies of the Chang, Fontein, Loehr, and Wright papers as soon as all four are available. Is there any reason not to let him have them?

March 15, 1975

To: L. Sickman M. Wilson

From: R. Martin

Subject: Major Reported News Coverage - Week of 3/10 - 3/14

cc: J. Stanley-Baker

# 1. Wednesday, March 12:

Televêsion coverage on all three major Kansas City stations -- WDAF-TV (Ch. 4), KCMO-TV (Ch. 5), and KMBC-TV (Ch. 9) -- of raising of entranceway to The Chinese Exhibition.

# 2. Thursday, March 13:

Three column-by-10 inch-(deep) photograph and caption, page 3A, The Kansas City Times, of raising of the entranceway to The Chinese Exhibition (copy attached).

# 3. Friday, March 14:

WDAF-TV (Ch. 4). Report by Laurel DeFoe, interview with Capt. Richard Fletcher, KCPD, and film sequences of security measures established for The Chinese Exhibition.

# 4. Previously unreported item:

The Kansas City Globe, week of 2/27 - 3/6. Full text of news release. Copy attached.

Con-TEMPLATE-ing -- Dotty Davis, Kansas City, Mo.

museum employee, makes a count of hundreds of paper-andcardboard "templates" being used at the Nelson GalleryAtkins Museum in preparation for "The Exhibition of Archaeological Finds of the People's Republic of China." Templates
are two-dimensional (height and width) cutouts used by designers in the absence of the actual objects. They represent all of the 385 artifacts in the famed international
exhibition which opens at the Nelson Gallery in April.

Con-TEMPLATE-ing -- John Lowrey, Kansas City, Mo. designer, measures a paper-and-cardboard "template" being used at the Nelson Gallery-Atkins Museum in preparation for "The Exhibition of Archaeological Finds of the People's Republic of China." Templates are two-dimensional (height and width) cutouts used by designers in the absence of the actual objects. They represent all of the 385 artifacts in the famed Chinese Exhibition which opens at the Nelson Gallery in April.

Rob --- Could you meet with the Docent Committe on Monday March 17th to help them iron out the logistic problems related to their guided tours (where they are to pick the tours up ) also regarding problems they might encounter within the exhibition with ill children etc. How to get them out. They will have other questions that they will get together before the meeting but I am sure if you can spell out some positive practical and definite actions they can take, this will be a great help. The Docents will be escorting and greeting school groups Monday, Tuweday and Wednesday mornings. About 5 or 6 and hour will disperse themselves among the group where needed and continue on through the exhibition.

It may be that at this point some clarification on comments they would be permitted to make within the exhibition could be touched on.

permitted to make within the exhibition could be touched on.

Glenna Youngstrom's office will be supplying Hostesses to greet groups (adults)

Monday afternoons, Tuesday and Wednesday afternoons and all day thursday and Fridays. Will try to provided hostesses on Sunday mornings as well.

These hostesses will be responsible for aiding adult groups by directing them to the proper area such as sculpture garden, tour of the permanent collection lunch etc. It is planned that each hostess will be responsible for a group to some extent. Glenna would very much like a meeting to go over some of these aspects -- Some concrete system for following. I have spoken to her some and she has some ideas of her own. She will receive a list of the groups and their itinerary for any given day which her hostesses can follow.

MEMORANDUM March 15, 1975 To: John DeMilia From: Rob Martin Subject: Bob Askren Photography cc: John Budd Enclosed is Askren's work related to the templates. It's not real exciting, but considering what he had to work with, I suppose it's a good try. Askren's bill is also enclosed for processing. Suggested captions are attached in the event you decide to run with these. John Lamberton's "portal-raising" contact sheets are also enclosed for review. Nothing really earth-shattering. John, your time and assistance are very much appreciated. We push on here with optimism. 非

March 17, 1975

To: Marc Wilson

From: Rob Martin

Subject: Overview of the Exhibition

cc: Joan Stanley-Baker Laurence Sickman

1. Joan's overview (attached) is a concise description usable for media and educational purposes. Please send it along to Hsieh, as required, for review.

2. Similar written overviews from you and Mr. Sickman -- approximately the same length -- would be helpful to me.

office

March 17, 1975

To: Marc Wilson

From: Rob Martin

Subject: KCMO-TV Documentary

cc: L. Sickman S. Songer

B. Hornaday

In order to complete his work on the documentary program related to the gallery, Stan Cramer of KCMO Television, has requested our assistance as follows:

# Wednesday, March 19.

- 1) Filming of the jade pieces which was begun last week.
- 2) Filming of the "Fisherman" painting. We need to discuss "cool lights" situation.

# Thursday, March 20 (and/or Friday, March 21.)

- 1) Filming of Marc Wilson interview.
- 2) Filming of Marc Wilson and Stan Cramer with slide projector.
- 3) Filming of general gallery schnes.
- 4) Filming of school children with docent describing Chinese objects.

# Additional requests:

- 1) Ideas for Chinese music.
- 2) Choice of slides for No. 2 in section above.

March 17, 1975

To: Marc Wilson

From: Rob Martin

Subject: Request of the Denver Museum of Natural History

cc: Laurence Sickman

This request, along with a cover letter, needs to be sent to the Chinese Liaison Office for consideration. Emphasis should be out on the "educational" nature of the request.

n.4.

March 17, 1975

Mr. Harry James Cargas Webster College Webster Groves, Mo. 63119

Dear Mr. Cargas:

Your inquiry relating to The Chinese Exhibition has been received.

Details relating to a "Press Preview" are not yet final, but it is anticipated that such an event will take place at the Nelson Gallery-Atkins Museum on Saturday, April 19.

We are adding your name to our distribution list for public information materials and news advisories, and you will receive specific information about this matter as soon as it is available. For now, we're enclosing a number of press materials which may be of interest to you.

Sincerely,

Robert K. (Rob) Martin Project Director

Mr. Cargas is the Art Critic for the National Catholic Reporter

mari

Dear Mr Masten -

Nakanul Cuttain Plenter - wondering of
there will be a press preview opening
of The Chinese Exhibition. I'll need to
make plans somewhat in advance if there
is one - someone will have to cares my
classes here, etc. If there will be
an 'opening' please let me howen

Thank you

Peace in Leed, Hamy Margas

UNIVERSITY WASHINGTON ST. LOUIS. MISSOURI 63130 314 / 863-0100 GALLERY OF ART STEINBERG HALL GRAHAM W.J. BEAL, DIRECTOR March 18, 1975 Mr. Ralph T. Coe William Rockhill Nelson Gallery of Art Atkins Museum of Fine Arts 4525 Oak Street Kansas City, Mo. 64111 Dear Mr. Coe, I have returned the loan forms (copies enclosed) to Joanna Drew of the British Arts Council agreeing to lend the four copper plaques on condition that satisfactory details of transportation can be arranged. Perhaps I am being overly cautious about these pieces, but I am sure that Clem can help me to work out something to everybody's satisfaction. I trust that you were able to get a copy of the book from our library, and that it was of help to you. If not, let me know and I will send you our copy. On a more selfish note, my administrative and academic assistants and I will almost certainly be visiting the Chinese exhibition on different occasions. wonder, would it be possible for us to avoid the long lines that I am sure will be an almost permanent feature? If so, whom should we contact on arrival? I hope that the plans for the "2000 Years of American Indian Art" are going well and look forward to hearing from you. With best wishes. Sincerely yours, GWJB: 1u Dictated by Mr. Beal Signed in his absence.

March 18, 1975 Mr. Phillip Blumberg WNET/Channel 13 356 W. 58th Street New York, New York 10019 Dear Mr. Blumberg: Enclosed are volumns I and II of the Nelson Gallery-Atkins Museum Handbook. As mentioned to you on the phone, the cost is \$12.00 for the set, plus postage. Additional information regarding the gallery is being prepared and will be mailed to you in the next couple of days. We greatly appreciate your interest and wish you luck on your project. Sincerely, Robert R. (Rob) Martin Project Director P.S. The check for the handbooks should be made out to The Nelson Gallery Foundation. cc: Benita Eisler

March 18, 1975

To: Joan Stanley-Baker

From: Rob Martin

Subject: KCPT-TV (Ch. 19) - "Teacher Talk"

cc: L. Sickman M. Wilson

This is educational television, and the program is aimed at school teachers. Essentially, you'll be telling school teachers how to talk about Chinese art and history to their students.

You'll need a selected number of slides of objects in the exhibition. I suggest you call Diane Molton (254-3800) for exact directions to the studio (2100 Stark).

#### The Chinese Exhibition

The Exhibition of Archaeological Finds of the People's Republic of China The William Rockhill Nelson Gallery-Atkins Museum of Fine Arts April 20th to June 8th, 1975



#### **MEMORANDUM**

March 19, 1975

To: L. Sickman

From: R. Martin

Subject: PLAZA Magazine Photography

cc: T. Coe S. Songer

In line with our conversation two weeks ago relating to using the gallery as "a backdrop" for fashion photography, the PLAZA Magazine will be here Thursday morning (3/20) at 9:00. We expect that all of the photography - except perhaps for one shot in Kirkwood Hall - will be confined to the Oriental galleries.

The photographer, Lou Charno, has shot pictures in the gallery previously, and she indicated to me that you may be familiar with her work.

This photography is slated for the April issue, but the shots will be low-key in terms of "competing" with the Chinese Exhibition.

6

**МЕМО ТО:** 

Rob

FROM:

Bev

SUBJECT:

Frontier Airlines

march Cyril

Mr. Jerry Nichols of Frontier Airlines is coming to see me tommorrow morning (10 a.m.) to pick out some posters and a large number of flyers to distribute to all Frontier's Offices and Ticket Counters in an effort to bring traffic to KC. He is the first airline I've heard from since we sent that Airline Advisory.

MEMO TO: Rah
FROM: Bev

SUBJECT: Mini Page

I talked to Barbara Moffit of "The Mini Page", Star Edition today (3/26) and referred her to Pat Pryor in Education. They are setting up times for photographers to shoot the children's classes that are connected with the CE. Probable shooting is Saturday, since the kids are raising a wall mural which they have been working on for some time about the history of China.

March 19, 1975

To: Joan Stanley-Baker

From: Rob Martin

Subject: KCPT-TV, (Ch. 19) Educational Television - "Mind's Eye" Program.

cc: Laurence Sickman Marc Wilson

This is a separate assignment from the memorandum relating to Channel 19's "Teacher Talk" program.

Gloria Scott, producer-hostess of a public affairs program called "Mind's Eye", requested Marc's doing the program, but because of his schedule, Marc's simply not going to have time to do it. I was about to ask Mr. Sickman to do it, but because of his duties (and because of your Johnson County Community College TV tapings), his schedule is equally saturated.

So, you're our condidate. Gloria Scott will be here at 3:15 Friday afternoon (3/21) to discuss the program and to look at required "visuals." This is an important educational opportunity relating to the exhibition. The taping is scheduled for 3 p.m., Thursday, March 27.

提

March 19, 1975

To:

L. Sickman

From:

R. Martin

Subject:

Remote Parking - Shuttles

CC!

T. Coe

D. Fletcher (Pass to Sgt. Kirk)

S. Songer

Here's the situation to date:

The Midwest Research Institute lot at the corner of Volker and Oak has 229 spaces. Another 68 spaces are available in the MRI lot off Cherry Street, and 22 cars can be parked in front of the building. In all, that's 319 spaces at MRI.

- O I spoke with Capt. Garrett of the UMKC police force, and he said there are 700 spaces in the multi-level garage at Oak and 51st. This is the facility Chancellor Olson has offered.
- Lynn Insurance at 5115 Oak (directly across from the UMRC garage) can accommodate about 250 cars, I've spoken to Mr. Joseph Fowler, Vice President, who is in basic agreement with our using the lot.
- o In all, that's 1200+ available parking spaces in those three areas.
- " MRI and Lynn Insurance facilities are available evenings as well as weekends. The university garage is available only on weekends. (Lynn expressed concern about liability.)

# RECOMMENDATIONS FOR SHUTTLE SERVICE IN CONNECTION WITH THE CHINESE EXHIBITION 1. A regular shuttle from the North entrance of the Nelson Gallery-Atkins Museum to the Sears parking garage at the Country Club Plaza (47th and Jefferson). This shuttle schedule would begin on Sunday, April 20, and continue through Sunday, June 8. This would be daily service during those hours when the gallery is open beginning one hour before the gallery is open until one hour after the gallery is closed. Gallery hours are: Mondays - Closed to the public (except Memorial Day, May 26, 10 a.m. - 5 p.m.) Tuesdays and Fridays - 10 a.m. - 9 p.m. Wednesdays, Thursdays, & Saturdays - 10 a.m. - 5 p.m.

Sundays - 2 p.m. - 6 p.m.

2. A regular shuttle on Saturdays and Sundays (and on Memorial Day, Monday, May 26) from the North entrance of the gallery to three parking facilities as follows:

o Midwest Research Institute Lot (corner of Volker and Oak).

o / UMKC multi-level parking garage at Oak and 51st.

Lynn Insurance Group parking lot at 5115 Oak.

These three lots, which as accommodate approximately 1,250 cars, are adjacent and can be served conveniently.

- 3. Appropriate signage ("Chinese Exhibition-Nelson Gallery") on the buses and at the designated stops would be required.
- 4. Capacity of the shuttle buses in relationship to numbers of persons utilizing them may dictate adding shuttles, once experience has demonstrated actual requirements.

- 1. A regular shuttle from the gallery's North entrance to the Sears parking lot during gallery hours, including Tuesday and Friday evenings and Saturdays and Sundays. This bus would stop at 47th and Jefferson and again at 47th and Central.
- 2. A regular shuttle on Saturdays and Sundays (and on Memorial Day, Monday May 26) from the North entrance of the gallery to the three parking facilities on Oak at the bottom of the hill.
- 3. Depending on bus capacities, the Sears shuttle may also be able to accommodate the Oak-Volker parking lot service during certain periods.
- 4. (Instead of a shuttle to the Sears lot, ATA has proposed increasing the frequency of its 47th Street buses from 30 minutes to 15 minutes. This bus stops of 47th south of the gallery.)
- 5. Other regular ATA routes running near the gallery would be
- ATA buses and stops, including shuttle service, would be marked with colorful signage indicating "Chinese Exhibition Nelson Gallery"

Attached here is a suggested letter to ATA, copying the City of Kansas City, on our requirements. Please review.

REMOTE PARKING - SHUTTLES/ Page 2 The three-level Sears parking lot at the Plaza (47th and Jefferson) can accommodate up to 450 cars on the top and middle levels, and the Nichols company has offered this facility. The top parking lot at Halls can act as an additional buffer: it has 100 spaces and is approached off of Wyandotte (up four levels). Bob Edwards of ATA and I surveyed all of these facilities on Monday of this week. We discussed the following:

## The Chinese Exhibition

The Exhibition of Archaeological Finds of the People's Republic of China The William Rockhill Nelson Gallery-Atkins Museum of Fine Arts April 20th to June 8th, 1975



# MEMORANDUM

The Staff

The Chinese Exhibition Office

Subject: Shuttle Buses

The following is the schedule for ATA shuttle buses. It is expected that staff and volunteers will be issued passes for free passage on these shuttles.

# SHUTTLE 1. - North Doors to Sears Lot

This shuttle will run six days a week at 20-minute intervals from the North Doors of the gallery to the Sears Lot at 47th and Jefferson. The bus will turn onto Jefferson, make a stop underneath the pedestrian bridge, proceed to 48th, turn right and travel to Reaneke Parkway (with a short layever there), then back to 47th, and eastward (with additional steps along 47th in the Plaza). The shuttle will operate as follows:

> Tuesdays and Fridays: 9 a.m. - 10 p.m. Wednesdays, Thursdays, and Saturdays: 9 a.m. - 6 p.m. Sundays: 1 p.m. - 7 p.m.

# SHUTTLE 2. - North Doors to Oak-Volker-51st

This shuttle will run on Saturdays and Sundays only, at 20minute intervals from the North Doors of the gallery to three lots -- Midwest Research Institute, UMKC multi-level garage, and Lynn Insurance Group -- all between Volker and 51st street on Oak. These lots will be posted, and shuttle stops will be designated. The schedule of service is as follows:

Saturdays: 9 a.m. - 6 p.m. Sundays: 1 p.m. - 7 p.m.

ATA is publishing a full printed schedule which will be available soon.

3-19-75 Mrs. Pickard called. Dr. John Wally, of the Emergency Dept. of St. Luke's Says the Nurses Ferrice will mana desk at the Gallery during the Exhibition and las he ekarge. Mrs. Peckard Volet him the hours might be irregular. Pickard will work il out more definitely. He will be in the Gallery Freday

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FILE

### The Chinese Exhibition

The Exhibition of Archaeological Finds of the People's Republic of China The William Rockhill Nelson Gallery-Atkins Museum of Fine Arts April 20th to June 8th, 1975



### MEMORANDUM

March 19, 1975

To: L. Sickman/M. Wilson

From: R. Martin

Subject: Biographical sketches/Gallery Profile

Attached is a biographical sketch about you. Please review for accuracy and make corrections, additionals, or deletions. This will be used in our information kit and for general background purposes (with both news media and special audiences).

For Mr. Sickman: Also attached is a profile on the Nelson Gallery-Atkins Museum intended for the same kind of purposes.

Please review.

Marc Fraser Wilson
Art Museum Curator
Birthplace: Akron, Ohio, September 12, 1941
B.A., Yale College, 1963

Graduate Studies:

1963-64 Case-Western Reserve University, at the Cleveland
Museum of Art
1964-67 Yale University, Department of the History of Art,
M.A. 1967

1963-64 Case-Western Reserve University, at the Cleveland
Museum of Art
1964-67 Yale University, Department of the History of Art,
M.A. 1967
1967-69 Fellow, Ford Foundation Museum Training Program,
attached to the Nelson Gallery of Art, Kansas City
1969-71 Ford Foundation Travel and Study Grant for Japan,
Taiwan, and Hong Kong

1968- Enrolled in doctoral program, Department of Art History, University of Kansas

### Teaching Experience:

1965-66 Graduate Teaching Assistant, Yale University,
Department of the History of Art; departmental
survey, advanced course in modern architecture
(Vincent Scully)

1968-69 Assistant to Laurence Sickman, University of Kansas,
Department of Art History

1971-73 Assistant to Laurence Sickman, University of Kansas,
Department of Art History

1973- Lecturer, University of Kansas, Department of Art History

### Career Summary:

Departmental Assistant, The Cleveland Museum of Art,
Department of Prints and Drawings

Translator and Project Consultant, National Palace
Museum, Taipei, Taiwan, Department of Painting and
Calligraphy

Associate Curator of Chinese Art, Nelson Gallery of
Art, Department of Oriental Art

1973 Curator of Oriental Art, Nelson Gallery of Art

### Publications:

"Kung Hsien, Theorist and Technician in Painting," in The Nelson Gallery and Atkins Museum Bulletin, vol. IV/9 (June, 1969) exhibition catalog with lengthy introduction

(translator) Chinese Tapestry in the National Palace Museum Gaken, Tokyo, 1970

(translator) Chinese Embroidery in the National Palace Museum Gaken, Tokyo, 1971

(translator) <u>Masterpieces of Chinese Painting in the National Palace Museum</u>, Taipei, 1969

### Publications:

(translator) <u>Masterpieces of Chinese Calligraphy in the National</u> Palace Museum, Taipei, 1969

(translator) <u>Masterpieces of Silk Tapestry and Embroidery in the National Palace Museum</u>, Taipei, 1971

"Some Extracts from the Symposium on Chinese Painting", in National Palace Museum Quarterly, vol. V/1, 2

"The Chinese Painter and His Vision", in Apollo, March, 1973

"Form and Design: Chinese Archaic Bronzes and Jades", in Apollo, 1973, March

(co-author) Friends of Wen Cheng-ming; A View from the Crawford Collections, New York, 1974. Catalog to an exhibition held at The China Institute, New York; the Nelson Gallery, Kansas City and Seattle Art Museum, Seattle, Washington

"Friends of Wen Cheng-ming", in Connoisseur, January, 1975, vol. 188, no. 755

March 19, 1975 Mr. Mark Beyreis 1512 N. 82nd Terrace Kansas City, Kansas Dear Mark: It was a real pleasure meeting you and Elizabeth Walsh during your school visit to the gallery a few weeks ago. The photograph which we took of you is being distributed to newspapers in your area, and hopefully you will be seeing yourself "in print" very soon. Enclosed is a copy of the photo for your scrapbook and also a pamphlet about the Chinese Exhibition. We appreciate your helpfulness in making the photograph, and we hope you'll stop in to say hello when you're in the gallery. Sincerely, Robert K. (Rob) Martin Project Director

jane saunders public relations 503 south main • independence, mo. 64050 • (816) 252-0103

March 19, 1975

or 333-7250

Mr. Rod Martin Nelson Gallery of Art 45th and Oak Kansas City, Mo. 64111

Dear Mr. Martin:

Mr. and Mrs. Jack Wilkerson, of Cedar Rapids, Iowa, are coming to Kansas City to see the Chinese Exhibition on April 25-26.

Mrs. Wilkinson is an editor of Institutions Magazine. Their interest in the exhibit is intensified by the fact that their son teaches oriental art at the University of Conneticut, and received his M.A. at Harvard, where he studied with Father Vanderstappen, a friend of Laurence Sickman.

If there is any chance that Mr. and Mrs. Wilkerson could join a tour early Friday morning, April 25, I would appreciate hearing from you.

Cordially yours,

Myane Bunders Jane Saunders

March 19, 1975 Miss Elizabeth Walsh 1739 N. 78th Terrace Kansas City, Kansas Dear Elizabeth: It was a real pleasure meeting you and Mark Beyreis during your school visit to the gallery a few weeks ago. The photograph which we took of you is being distributed to newspapers in your area, and hopefully you will be seeing yourself "in print" very soon. Enclosed is a copy of the photo for your scrapbook and also a pamphlet about the Chinese Exhibition. We appreciate your helpfulness in making the photograph, and we hope you'll stop in to say hello when you're in the gallery. Sincerely, Robert K. (Rob) Markin Project Director

FOR REVIEW -- ROUGH COPY March 19, 1975 Mr. I. I. Ozar 1205 Commerce Building Kansas City, Mo. 64106 Dear Mr. Ozar: The interest of ATA expressed in your letter of February 20 to me and of February 27 to Rob Martin, project coordinator for the planned Chinese Exhibition, is very much appreciated. Mr. Martin has met with Mr. Robert Edwards of ATA, as well as with staff members of the City of Kansas City Transportation Department. As you may be aware, we are anticipating tremendously-large crowds at the gallery between mid-April and early-June. Some estimates range up to 250,000 persons. Naturally, we are surveying every type of transportation and parking contingency available. Attached here is a list of recommendations which Mr. Martin and Mr. Edwards discussed in their meetings. I understand that ATA will be presenting its specific proposals to the City in the very near future. We are strongly recommending the use of shuttle buses to remote parking areas to help alleviate the congestion anticipated in the neighborhood of the gallery. The consideration of ATA and the City in this regard will be greatly appreciated. Sincerely, Mr. Jack Reitzes, ATA cc: Mr. Robert Edwards, ATA Mr. Robert Herchert, Asst. City Laurence Sickman Manager Director Mr. Richard L. Berley, Mayor Pro-Tem Mr. Del Carmeier, KC Transportation Department Mr. Jim Lee, KC Transportation Dept.

1272

Jewish Community Centers Association

A Tradition Of Serving The Jewish Family.

11001 Schuetz Road. St. Louis, Missouri 63141 314/432-5700



March 20, 1975

Mr. Roy Newcomb Sales Manager Crown Center Hotel 1 Pershing Road Kansas City, Mo. 64108

Dear Mr. Newcomb:

The JCCA is cancelling the planned trip to the Chinese Art Show in Kansas City on Monday, April 21, because of discriminatory policies at the projected opening preview in Washington D.C.

It was brought to our attention that the opening preview was cancelled at the advice of the State Department because news media people from Taiwan, South Korea, Israel and South Vietnam, were to have been denied entrance.

Under these circumstances, the JCCA does not feel it can sponsor such a program.

I hope there will be another opportunity for the JCCA to bring a group to Kansas City. I hope we haven't inconvenienced you by this late cancellation.

Sincerely,

De Wolf

Cultural Arts Department

XC-BARBAZA MARLOSS XC-MARY FARRELL-OMAHA

RECOMMENDATIONS FOR SHUTTLE SERVICE IN CONNECTION WITH THE CHINESE EXHIBITION 1. A regular shuttle from the North entrance of the Nelson Gallery-Atkins Museum to the Sears parking garage at the Country Club Plaza (47th and Jefferson). This shuttle schedule would begin on Sunday, April 20, and continue through Sunday, June 8. This would be daily service during those hours when the gallery is open, beginning one hour before the gallery is open until one hour after the gallery is closed. Gallery hours are: Mondays - Closed to the public (except Memorial Day, May 26, 10 a.m. - 5 p.m.) Tuesdays and Fridays - 10 a.m. - 9 p.m. Wednesdays, Thursdays, & Saturdays - 10 a.m. - 5 p.m. Sundays - 2 p.m. - 6 p.m. 2. A regular shuttle on Saturdays and Sundays (and on Memorial Day, Monday, May 26) from the North entrance of the gallery to three parking facilities as follows: Midwest Research Institute Lot (corner of Volker and Oak). UMKC multi-level parking garage at Oak and 51st. Lynn Insurance Group parking lot at 5115 Oak. These three lots, which can accommodate approximately 1,250 cars, are adjacent and can be served conveniently. 3. Appropriate signage ("Chinese Exhibition-Nelson Gallery") on the buses and at the designated stops would be required. 4. Capacity of the shuttle buses in relationship to numbers of persons utilizing them may dictate adding shuttles, once experience has demonstrated actual requirements.

REMOTE PARKING - SHUTTLES/ Page 2 The three-level Sears parking lot at the Plaza (47th and Jefferson) can accommodate up to 450 cars on the top and middle levels, and the Nichols company has offered this facility. The top parking lot at Halls can act as an additional buffer: it has 100 spaces and is approached off of Wyandotte (up four levels). Bob Edwards of ATA and I surveyed all of these facilities on Monday of this week. We discussed the following: 1. A regular shuttle from the gallery's North entrance to the Sears parking lot during gallery hours, including Tuesday and Friday evenings and Saturdays and Sundays. This bus would stop at 47th and Jefferson and again at 47th and Central. 2. A regular shuttle on Saturdays and Sundays (and on Memorial Day, Monday, May 26) from the North entrance of the gallery to the three parking facilities on Oak at the bottom of the hill. 3. Depending on bus capacities, the Sears shuttle may also be able to accommodate the Oak-Volker parking lot service during certain periods. 4. (Instead of a shuttle to the Sears lot, ATA has proposed increasing the frequency of its 47th Street buses from 30 minutes to 15 minutes. This bus stops on 47th south of the gal-5. Other regular ATA routes running near the gallery would be promoted. 6. ATA buses and stops, including shuttle service, would be marked with colorful signage indicating "Chinese Exhibition -Nelson Gallery" Attached here is a suggested letter to ATA, copying the City of Kansas City, on our requirements. Please review.

March 20, 1975 Mr. Randall B. Leffingwell Chicago Sun-Times 401 N. Wabash Chicago, Illinois Dear Mr. Leffingwell: It was a pleasure talking with you this week. Per our conversation, I am enclosing a number of materials related to The Chinese Exhibition. Specific details about a 'Press Preview' -- tentatively scheduled For April 19 -- will be available shortly. We are adding your name and that of Harold Hayden to our distribution list for publicity materials and news media advisories. We know that you, like us, are looking forward to the exhibition with great enthusiasm. Sincerely, Rebert K. (Rob) Martin Project Director Harold Hayden, Chicago Sun-Times cc: Ted Coe, Nelson Gallery

March 20, 1975 Mr. Marvin Dason Mid-America Regional Council 20 W. 9th Kansas City, Mo. 64105 Dear Mr. Dason: It was a pleasure talking with you by phone this week. I'm enclosing a number of materials relating to The Chinese Exhibition. As indicated to you, we are eager to communicate as much factual information as we can about the exhibition to the general public. In this regard, the referral services which the Council coordinates may be very useful. As soon as we have more specific data relating to transportation and parking, we will send it along to you. Naturally, we want as many people as possible to visit the exhibition. Getting them inand-out safely and conveniently is of primary concern. We'll keep you apprised. Sincerely, Robert K. (Rob) Martin Project Director

March 20, 1975 Mr. Joseph Fowler Vice-President Lynn Insurance Group 5115 Oak St. Kansas City, Mo. 64111 Dear Mr. Fowler: It was a pleasure talking with you yesterday, and we very much appreciate your thoughts on the Lynn Insurance parking lot as it relates to our planning for the Chinese Exhibition. We understand that you may be able to offer us up to 250 spaces for weekend parking. I neglected to ask whether they might also be available on Tuesday and Friday evenings when the gallery will be open until 9 o'clock. If so, this would be helpful. Naturally, we don't want to compromise your own use of the lot, and we will make every attempt to communicate -- through the public media and via signage in the area of the gallery -- when your facilities may be used. We also would appreciate working with you on appropriate signage for the lot itself. Your question concerning liability is under consideration. It has not come up in relation to the Midwest Research Institute or UMKC facilities (which have both been offered), and I'm not sure of the complexities involved. If it's a primary factor in visitors' use of your lot, we'll need to establish the specific details which you require. We'll Be in touch, and again many thanks for your interest. Sincerely, Robert K. (Rob) Martin Project Director m-Wilson

Mrs. Jane Saunders
Public Relations
503 South Main
Independence, Mo. 64050

Dear Mrs. Saunders:

This is in reference to your letter of March 19 concerning Mr. and Mrs. Wilkerson.

In looking at the number of advance groups scheduled for Friday morning, April 25, we do not anticipate that individuals will have any difficulty entering the gallery for the Chinese Exhibition.

Advance bookings only guarantee admittance through the front door of the gallery and not immediate access to the exhibition. Again, we do not expect that the Wilkersons will have any difficulty entering the gallery after it opens at 10 a.m.

If there's anything more we can do, please let us know.

Sincerely,

Robert K. (Rob) Martin Project Director



### **MIDWEST RESEARCH INSTITUTE**

425 Volker Boulevard Kansas City, Missouri 64110 Telephone (816) 561-0202

March 20, 1975

Charles Kimball President

Mr. Rob Martin The Chinese Exhibition Office Nelson Gallery-Atkins Museum 4525 Oak Kansas City, Missouri 64111

Dear Rob:

This is the letter which we sent to all of our non-Kansas City Trustees, and I send it to you for your particular attention to the marked paragraph which relates to our earlier discussions about access to the Chinese Exhibit.

We will send out printed invitations for our entire affair about April 10 and I will have a good reading for you as to the attendance at each of the three suggested sessions by the last week in April or so.

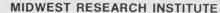
I appreciate your doing this for us.

Sincerely,

CNK/ml

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425 Volker Boulevard Kansas City, Missouri 64110 Telephone (816) 561-0202

March 20, 1975

Mr. Louis S. Rothschild 1629 K Street, N.W. Washington, D. C. 20006

Dear Louis:

I am writing you well in advance of MRI's May 15 Annual Meeting to advise that we are planning an unusual program this year in light of Charlie Kimball's receiving the citation, and other matters.

The Annual Meeting will start promptly at '11:00 a.m. at the Institute. From 11:00 to 12:15 p.m., we will handle business affairs (Nominating Committee report, election of officers, etc.) plus observations by Charlie on the future of MRI as he sees it, and a brief report on last year's activities by John McKelvey. I will comment briefly on some of the key matters I have observed in my year's experience as chairman.

We will then go to the Mission Hills Country Club, arriving there at 12:30 p.m. for cocktails and luncheon. Most of the club has been reserved for this affair, including rooms for four or five discussion sessions after lunch. (The attached note from Charlie asks you to name the sessions in which you have the most interest.) That part of the exercise will terminate at 3:30 p.m.

As one of the special features of this year's program, we have invited the chief executives of the major independent research institutes in the United States. You will be pleased to know that nine will be here. They are:

Sherwood Fawcett -- Battelle Memorial Institute

George Herbert -- Research Triangle Institute

G. A. Webb -- Carnegie-Mellon Institute of Research

Charles Anderson -- Stanford Research Institute

W. B. Ligett -- Franklin Institute Research Laboratories

E. H. Schulz -- Illinois Institute of Technology Research Institute

Martin Goland -- Southwest Research Institute

Harold Vagtborg -- Southwest Research Institute

Rollin D. Osgood, Jr. -- Southern Research Institute

Mr. Louis S. Rothschild March 20, 1975 Page 2

J ... . . .

These men will participate in the round table discussions and in other ways as well. They will, I expect, contribute significantly to the overall program.

You may know that the renowned Exhibition of Archeological Finds of the People's Republic of China will be on display at the William Rockhill Nelson Gallery of Art in Kansas City until June 6. For our out-of-town Trustees we have been able to arrange VIP access to this marvelous exhibit - to be shown only in Washington and Kansas City in the United States. For the wives of visiting Trustees, who will be guests at my home earlier for luncheon, their tour will begin at 2:30 p.m. on May 15. For visiting Trustees who wish to see the exhibit, there will be two tours - one at 4:00 p.m. on May 15 after we conclude our discussion sessions at Mission Hills, and the other at 9:00 a.m. on May 16 for those who will stay overnight.

As you know from my earlier letters, the annual Trustee's dinner at which Charlie will receive the Citation will be at the Crown Center Hotel at 6:30 p.m. The entire Century Ballroom has been reserved in order to accommodate what we expect to be the largest turnout in the Institute's history.

This is all advance information and does not need a response, except for the discussion group material enclosed. We will send you printed invitations with response cards about April 10.

Sincerely,

Morton I. Sosland

Chairman, Board of Trustees

MIS/ml enc

P.S. We have had requests from many out-of-town and newly-elected trustees to "take a look at MRI." So for those interested, get acquainted tours will start at 10:00 a.m. on May 15, prior to the 11:00 a.m. convocation of the business meeting.

- May 15 - 2:30 Wries, May 15 4:pm & Trustus May 16 9 am

March 20, 1975 Ms. Elsye W. Allison Society Editor-Kansas City Times 1729 Grand Kansas City, Mo. 64108 Dear Elsye: Here's the bio on Joan Stanley-Baker. Note my margin note about her bee-keeping activities. Talked briefly today with Barbara Rahm about the photo you need. Seems as if Friday, March 28, is the best bet for Joan's schedule and she does have a Mandarin-kind of dress. Please work out the details with Barbara R. In the event I didn't give you my direct-line (not-through-the-setuzated-gallery-switchboard), it's 753-3911. This is a "hot line" for media and other priority calls. Many thanks and keep in touch. Sincerely, Robert K. (Rob) Martin Project Director

March 20, 1975

To: S. Songer

From: R. Martin

Subject: Phone Calls After Gallery Closing - Concerning Exhibition

cc: L. Sickman T. Coe

Apparently, the West Door is getting many phone calls concerning the Exhibition after the switchboard gloses. Persons say they can't get through during normal hours, so they call after hours.

It's important the guards know how to handle these calls, and here is my suggestion:

- 1. Tell the caller that the volume of calls concerning the exhibition has been enormous, and we're sorry for the problem in getting through.
- 2. Additionally, we're sorry that we can't accommodate phone inquirees after closing hours, and we suggest the caller write to the Chinese Exhibition Office.

This becomes a question of pure public relations, and I'm concerned that the guards know how to handle these calls.

Your help will be very much appreciated.

March 21, 1975

To: L. Sickman

From: R. Martin

Subject: BLAZA Magazine Photography

cc: T. Coe S. Songer

The fashion photography begun in the Oriental Galleries on Thursday, 3/20, will be completed on Monday, 3/24, beginning at 9 a.m.

Ms. Charno, the photographer, her two assistants, two staff members from Swanson's, and a model will accompany Mrs. Maxine Kunnard of the PLAZA Magazine.

March 21, 1975

To: L. Sickman

From: R. Martin

Subject: Nurse

cc: I. Coe

S. Songer D. Fletcher

Dr. John Wally of St. Luke's Mospital about our 'medical needs' in connection with the exhibition. I particularly related the experiences learned from the nurse at the National Gallery with whom Capt. Fletcher and I spoke last week.

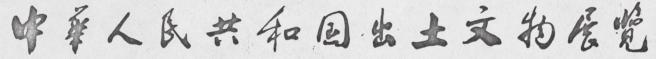
Dr. Wally indicated that the hospital was interested in providing a registered nurse during the hours when the exhibition is open, beginning in April, but that the final decision had not been made. He expressed hope that it would be on a voluntary basis. As to costs, however, he said a full-time EN generally will earn \$5.00 hourly, and we calculated that roughly 54 hours weekly would be involved. This would amount to more than \$2,000 for an eight-week period. I mentioned our budget limitations to him, told him of our hope of a volunteer nurse through the city government, and said we'd keep in touch.

He gave me the name of Bill Barnum as an additional contact at the hospital. The final decision apparently will be in the hands of Howard Simon, who, I believe, is the administrator.

March 21, 1975 Ms. Katherine Watson Minneapolis Tribune
425 Fortland
Minneapolis, Minn. 55415 Dear Ms. Watson: Enclosed are several behind-the-scenes views of activities relating to the preparations at the Nelson Gallery-Atkins Museum for the Chinese Exhibition. Appropriate caption material is also attached. We greatly appreciate your interest and look forward to seeing the Sunday, April 13; Tribune magazine. Sincerely, Robert K. (Rob) Martin Project Director cc: Charles Bailey, Editor

### The Chinese Exhibition

The Exhibition of Archaeological Finds of the People's Republic of China The William Rockhill Nelson Gallery-Atkins Museum of Fine Arts April 20th to June 8th, 1975



FOR: THE MINNEAPOLIS TRIBUNE
BEHIND-THE-SCENES PHOTOGRAPHS
THE CHINESE EXHIBITION - NELSON GALLERY-ATKINS MUSEUM

VIEW NO. 1 -- Kirkwood Hall is seen in the early stages of construction. Thousands of boardfeet of lumber and tons of plasterboard wall material begin to form the "gallery within a gallery." A labyrinth, occupying nearly 20,000 square feet of floor space, resulted -- for display of the famous art objects. In this view, the huge marble colums of Kirkwood Hall are wrapped in protective padding to permit the erection of the exhibition walls.

VIEW NO. 2 -- Plasterboard wall material goes into place.

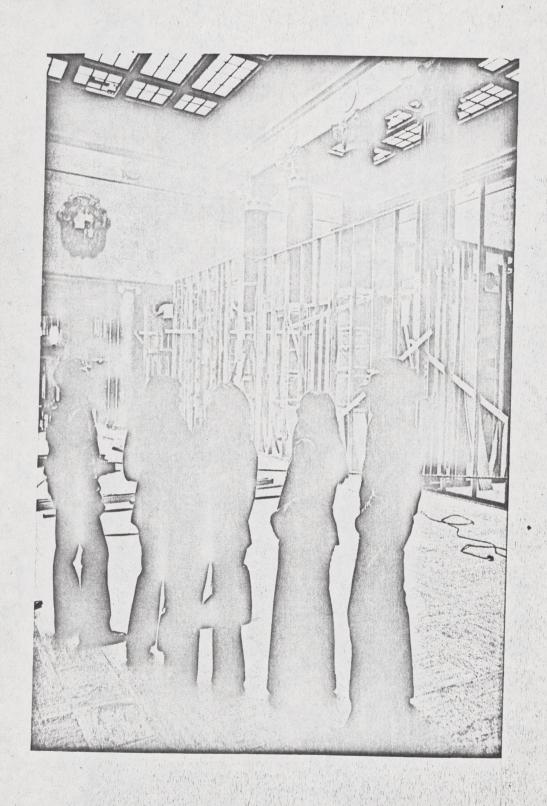
VIEW NO. 3 -- A 16-foot high wall on the east side of Kirkwood Hall encases the marble columns and forms the outer limit of the Chinese Exhibition spaces. A 33-by-16 foot entranceway for the exhibition is shown about to be raised into place. Portable winches installed in the area above the skylights were used to erect the portal.

VIEWS NO. 4 AND NO. 5 -- Work on cases to display the artifacts (No. 4) and finishing of the exhibition walls (No. 5) occupied hundreds of man-hours. In view No. 5, the wall finisher does a balancing act on springy, stilt-like devices used to reach high places.

VIEWS NO. 6, NO. 7, NO. 8 AND NO. 9 -- The "gateway to China" was raised in place on March 12. The erection of this huge, 33-by-16 foot doorway required an "all-hands" effort. The gallery director, Laurence Sickman (right in view No. 8) and the curator of Oriental Art, Marc Wilson (left in view No. 8) were on hand for the event, which marked a significant step in the construction. Local television stations and newspapers were also there to cover the activities.

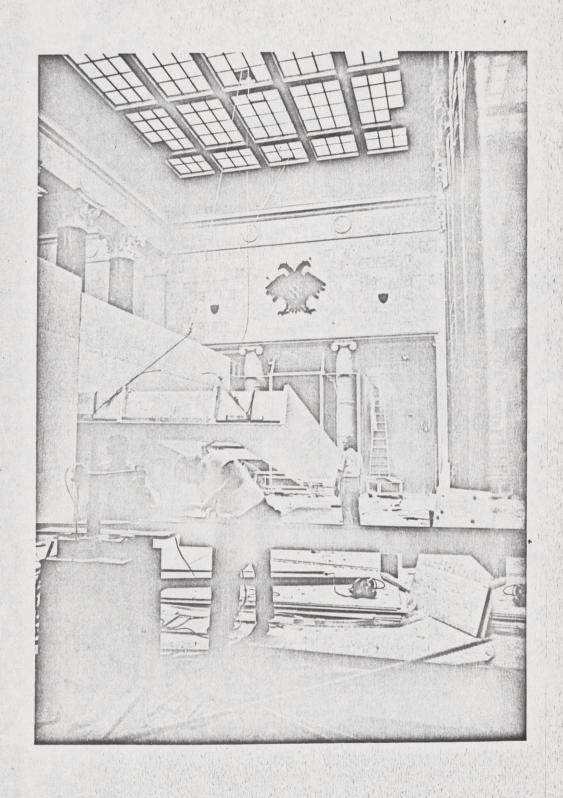
VIEW NO. 9 -- The entranceway is in place. A huge red-and-white banner with Chinese characters will occupy the space inside of the arch in the area of the double-eagle.

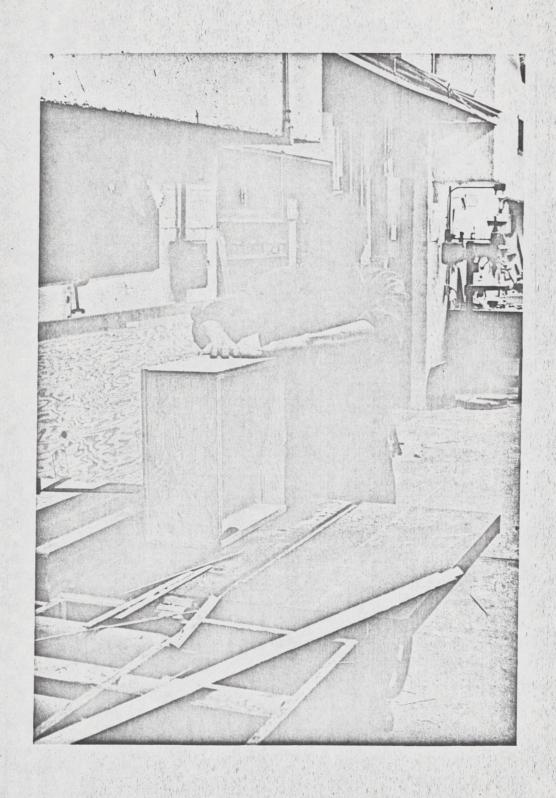
VIEW NO. 10 AND VIEW NO. 11 -- Exterior views of Nelson Gallery-Atkins Museum.



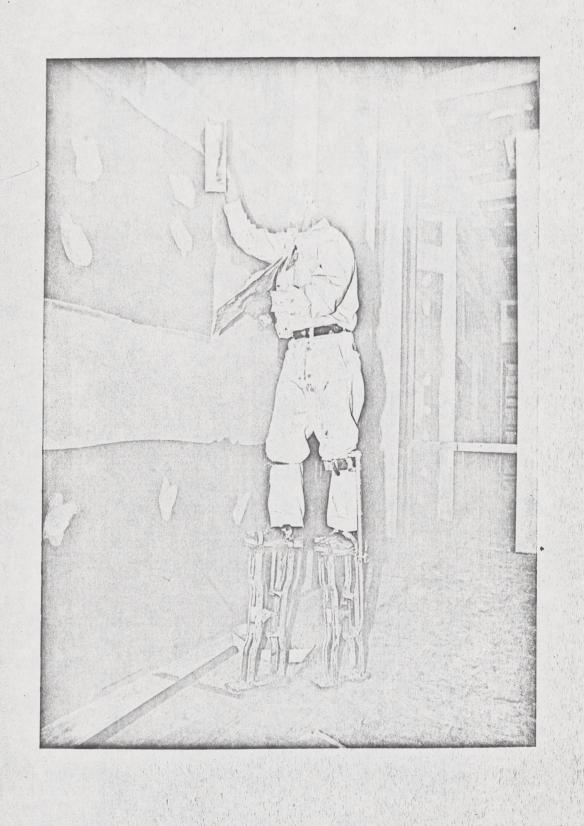


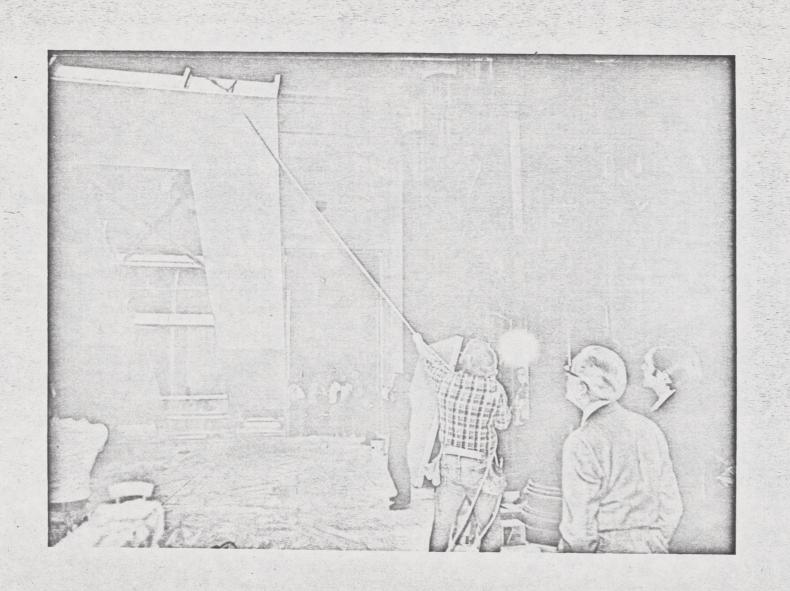
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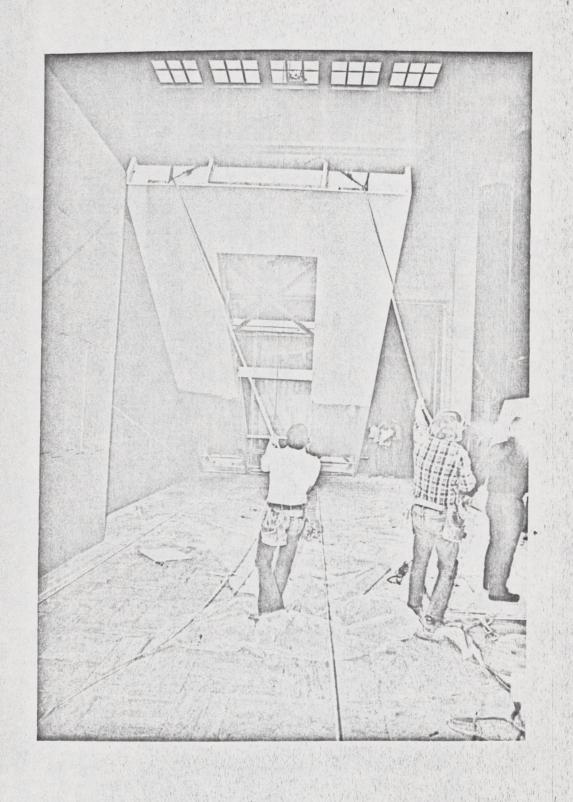


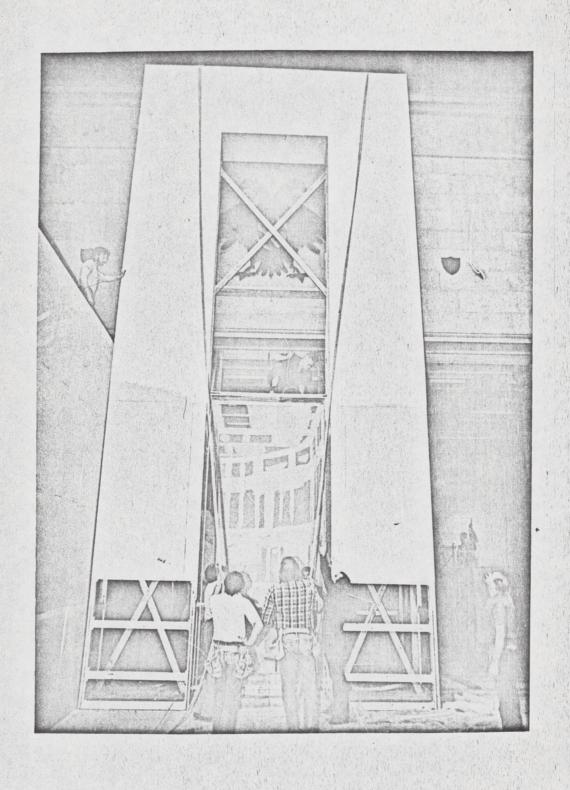
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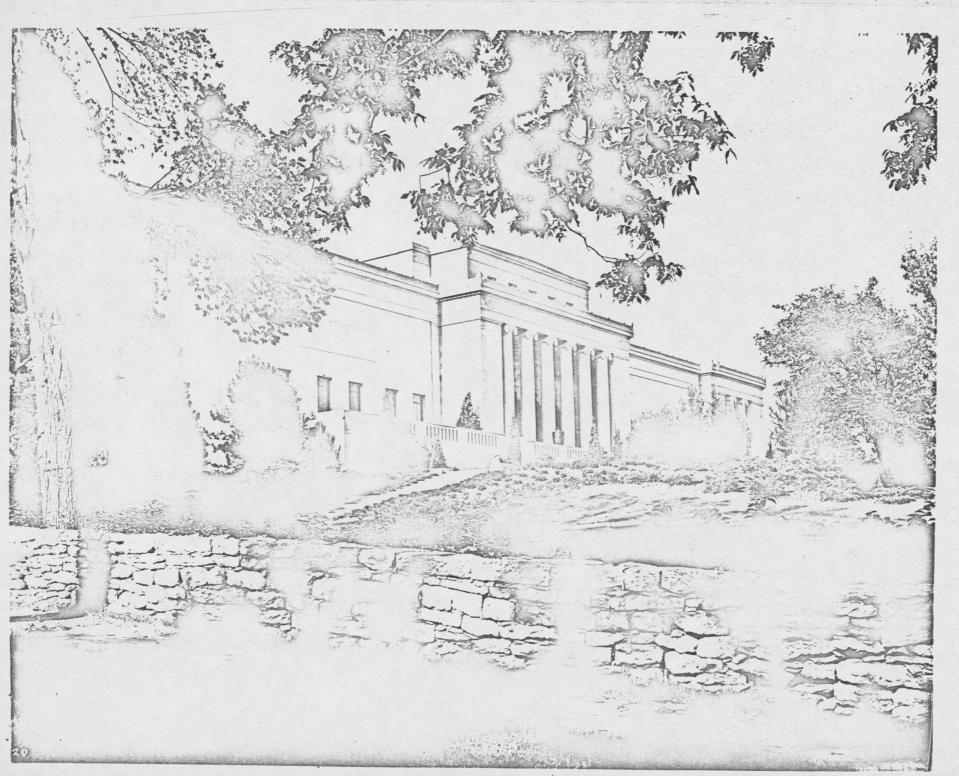


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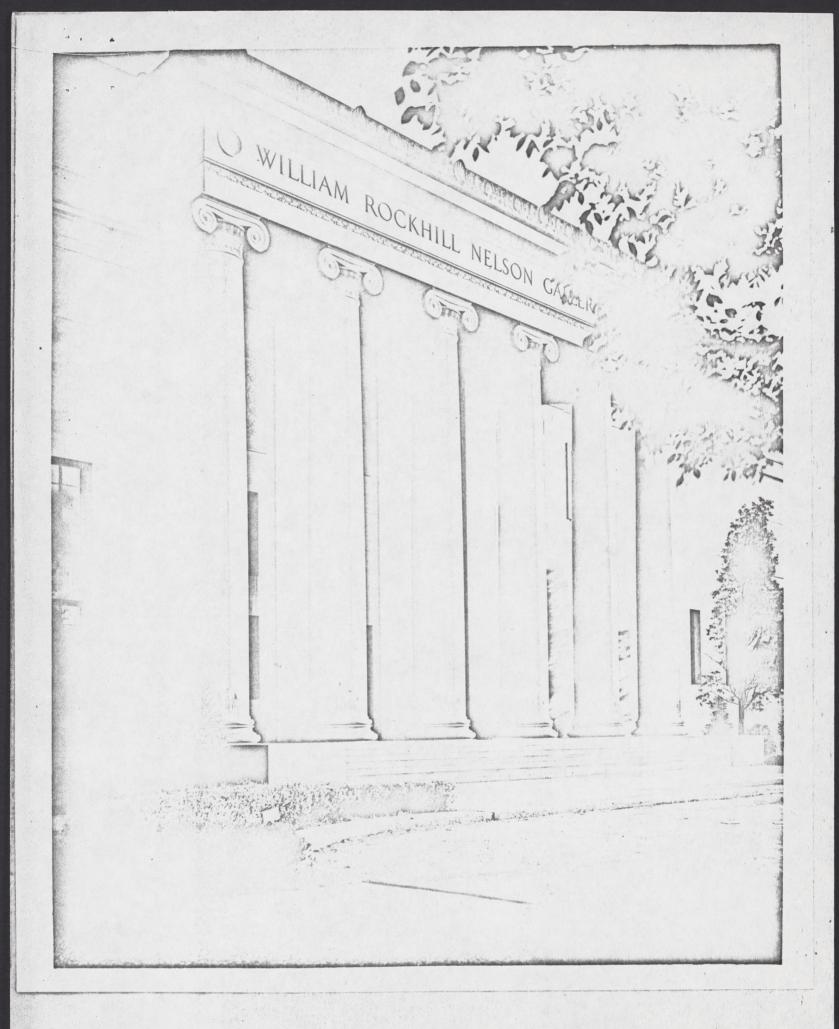








The Commercial Photo Co. KANSAS CITY, MO.



6

MEMO TO:

L. Sickman

FROM:

R. Martin

SUBJECT:

TWA Contract

File

Mr. Fedde will be here at 11 a.m., Monday, 3/24. With him will be Jim Anderson, VP with ABC Allied. Mr. Fedde needs to know to whom to address the contract, i.e. The Nelson Gallery of Art-Atkins Museum of Fine Arts, or what name?

March 24, 1975 Mr. Lloyd J. Averill President Kansas City Regional Council for Higher Education 4901 Main Street Kansas City, Mo. 64112 Dear Mr. Averill: I apologize for the mayhem in the Chinese Exhibition Office on Friday, but it seems to be the "normal" environment in the gallery these days. Everybody, but everybody wants on the Chinese bandwagon. Under separate cover are 24 posters -- 12 of the large horse head and 12 of the small jade suit -- plus 500 pamphlets.
These are in addition to those you hand-carried from our office. I trust they'll be sufficient for distribution to the 17 schools you mentioned. I'm also enclosing some publicity-type materials which may be useful in school newspapers, newsletters, and the like. hope you'll help us "spread the word" about the exhibition. We appreciate your interest, and if we can be of further assistance, please let us know. Sincerely, Robert K. (Rob) Martin Project Director

March 24, 1975 Mr. Joe Hudgens Program Director KCCI-TV 9th & Pleasant St. Des Moines, Iowa 50308 Dear Mr. Hudgens: Enclosed is a VTR (HB, Color) announcing the arrival in Kansas City of "The Exhibition of Archaeological Finds of the People's Republic of China". This is one of the largest, most valuable, and culturally significant art collections ever to visit the United States. For the midwest it is a milestone, as Kansas City has been selected as one of only a handful of cities worldwide to host the exhibition. We hope you will see fit to inform your viewers of this event by giving the enclosed 30 and 10-second public service announcements as much play as possible from April 1st thru June 1st. Thank you for your help. Sincerely, Robert K. (Rob) Martin Project Director RKM/vm

March 24, 1975 Richard S. Cleveland Associate Curator Oriental Art The St. Louis Art Museum Forest Park St. Louis, Mo. 63110 Dear Mr. Cleveland: Ross Taggart asked that I respond to your letter of March 3. We do expect to make our catalogue available to other museums for sale. Beginning April 20, we will be selling the catalogue at \$4.00 in the gallery and at \$4.50 by mail. We have not yet determined a price for re-sale by other museums, but we don't expect that it will be at a discount. And naturally there will be shipping charges. Shipments will begin the 3rd week in April. As for posters, we expect to make a limited number available to a other museums. The quantities to be available and the price will be determined shortly. Please understand that quantities on all materials will be limited, as the demand is great from many organizations. We appreciate your interest. Sincerely, Robert K. (Rob) Martin Project Director cc: Ross Taggart mari

MEMORANDUM March 25, 1975 V. O'Brien cc: R. Fletcher S. Songer M. Wilson Subject: Cafeteria - Box Lunches

Several items, which Virginia O'Brien and I have discussed, deserve attention.

To:

From:

L. Sickman

R. Martin

- 1. Additional Coat Racks. The existing coat rack in the cafeteria will be inadequate for the large number of persons seating lanch in the gallery during the exhibition. Consideration should be given to at least one additional coat rack, just outside the cafeteria doors, in the corner of the hallway.
- 2. Box Lunch Clean-Up. While additional receptacles will be required in various areas, including Roselle Court, the idea of utilizing "Cub Packs" and "Scout Troops" should be considered for clean-up in the late afternoons, and evenings, and on weekends. Many packs and troops require such projects for merit points.
- 3. Volunteers (Security and Parking). A reminder that the names of all volunteers working in connection with food service during the exhibition must be provided to Capt. Fletcher.

An additional reminder that volunteers should be asked to "car pool" as much as possible or use public transportation, if available, in coming to the gallery beginning April 20 through June 8. Also that they will have to give themselves extra time in locating parking when they drive.

March 25, 1975

To: L. Sickman

Foom: R. Martin

Subject: Parking for Opening Receptions (April 19-20)

cc: K. Taggart

B. Rahm T. Coe

M. Wilson

Kathy Taggart, Barbara Rahm, and I discussed, on various occasions, problems relating to parking on April 19 and 20.

It is hindsight now, but suggestions relating to parking surely would have been helpful to invitees had it been contained in the invitations.

In this regard, if an additional mailing about parking is still possible, this communication is of the utmost importance.

If direct communications to the invitees is out-of-the-question, we will work with the news media in conveying it as strongly as possible during the week preceding the opening.

Essentially, the use of remote parking facilities, such as the Volker-Oak facilities proposed for regular visitor shuttling, would be promoted, as well as the idea of persons "car pooking" as much as possible.

March 25, 1975

To: L. Sickman

From: R. Martin

Subject: Limousines and Buses for Opening (Sat., April 19)

ce Ted Cae

Necomer's Funeral Homes (whom we hoped might offer their limousines "gratis") are asking \$12.50 an hour (with Chauffeur). Ditto for Roanoke Leasing Service. Newcomer's has a total of 15 limos; Roanoke has seven. Both need 24 hours notice, but because of the other requests for the weekend of the 19th-20th, it's recommended we book them early.

Port O' Call operates the two double-decker, restored English buses which might be used to twansfer dinner guests back to the gallery for the reception, then return them to the country club to retrieve their autos. The attached proposed order gives the details. The four-hour total for two buses is half the company's normal rate. The use of these buses would provide an extra bit of flair and comfort unavailable in normal buses.

Seat 50 each

If anybody knows somebody with vehicles to offer free-of-charge, please let me know.

Larry, may I ask that Ted or somebody else take this item for action and keep me up-to-date as appropriate?

March 25, 1975

To:

L. Sickman

S. Songer

T. Coe

From:

R. Martin

Subject: First Aid - Chinese Exhibition

cc:

M. Wilson

Dr. R. M. Biery, M.D., of the City Health Department will be in the building at 4 p.m., Tuesday, March, 25, to look at the proposed first aid office (the dressing room off the Atkins Auditorium) and the requirements involved. We will meet in the Crowell Room to begin the inspection. Your attendance is requested, as appropriate.

## Lincoln Evening Journal Nebraska State Iournal

FOUNDED IN 1867

Awarded Pulitzer Prize
"for the most disinterested and meritorious public
service by any American newspaper during 1948"

BOX 81689 LINCOLN, NEBRASKA 68501

March 25

Dear Rob,

I'm beginning to understand how busy you are! Would you believe I started to write this letter last Friday and am just getting it done today.

The article for the Sunday Journal and Star will be on the cover of FOCUS March 30...telling all the folks about how Kansas City came to get the Chinese exhibition plus all the other things we talked about.

It promises to be a nice layout and I think you'll be pleased (and I hope the Chinese are too). If for some reason, they complain just tell them some American journalists aren't too smart.

Also I would like, if you can arrange it, a press invitation for April 19. It looks like that will be the only time I'll have to see the exhibition. And if you don't care, I'd like to bring my sister along. She has a bachelor of fine arts from the University of Nebraska, does some painting and has taken several oriental art history courses. I'll understand if she can't be included, and so will she.

Hope everything is going all right with you and the staff. Will be sending you several copies of the March 30 story plus pictures.

Regards, Sack

med cipies Will of attached work Reput



File

Pob -

Here's a copy of the letter I will send with tapes. Let me know if I Skbuld Change anything

> Tet 756-1441

March 25, 1975

To: L. Sickman

S. Songer

From: R. Martin

Subject: Taxicabs

cc: M. Wilson

Mr. Chuck Bates of Yellow Cab Company will be here at 9 a.m., Tuesday, April 8, to discuss installation of a direct phone line for gallery visitors needing a taxi.

Inile CONFIBENTIAL MEMORANDUM March 25, 1975 Tos S. Songer From: R. Martin Subject: Restrooms - cleanliness and security L. Sickman R. Fletcher M. Wilson The heavy use of restrooms, especially those adjacent to the Chinese Exhibition exit, will demand an accelerated degree of inspection relating to cleanliness during the exhibition. This matter is brought to your attention constructively and with the special point that the cleaning crew will need to be briefed by the police force in connection with security measures. Capt. Dick Fletcher will provide guidelines. A suggestion which was brought to my attention relates to the use of Art Institute students, for cleaning duties on a part-time basis. It is passed along for consideration, in the event that extra cleaning personnel are required. 婚婚

## MIMORANDUM

To: Capt. R. Fletcher

From: R. Martin

Subject: Crown Center Hotel Exhibit

cc: L. Siekman M. Wilson J. McLaury

This subject is slightly out of your realm of responsibility.
but I wanted you to be sure of the details. The following four objects from the Nelson Gallery permanent oriental collection are on loan to the Grown Center Hotel for the period of 3/31 - mad-June.

- 1. Bronze Ritual Vessel Late Shang 14 - 11 century B.C.
- 2. Ceramic Horse Head Eastern Han 1 - 2 century A.D.
- 3. Standing Warrior Northern Ch'i About 550 A.D.
- 4. Ceramic Saddle Horse T'ang Dynasty 7th century A.D.

These items are covered by the gallery's insurance. Please pass this information along to the appropriate personnel at the Police Department.

March 25, 1975

To: L. Sickman

From: R. Martin

Subject: ABC Allied Vans - Meeting on 3/24

cc: M. Wilson S. Songer

R. Fletcher

The proposed wans for the movement of the exhibition from KCI to the gallery would be 40-foot air-ride tandem trailers with 15-foot cabs.

Following our meeting Monday, we made an inspection of the unloading area at the West doors. It is clear that no combination of vans, regardless of size, can be accommodated at the same time inside the doors. For R. Fletcher: This is an item affecting security recommendations.

We have asked ABC Allied to provide us costs on smaller-size trailers, since the total volume of the exhibition can be carried in vans shorter than the 40-foot variety. One basic question relates to the requirement for "air-cushioned" conveyances. For March Wilson: How critical is this factor? We're told the movement from Dulles to the National Gallery was by ordinary moving vans with no special air suspension.

For Sherwood Songer: Once we know the total weight of the trailers, it will be necessary to determine the floor support capacity in the area of the West Doors. You mentioned a five-foot cunnel beneath this area.

FILE MEMORANDUM March 25, 1975 To: L. Sickman R. Martin From Subject: Advance Bookings T. Coe cc: M. Wilson With the 800 groups (and approximately 40,000 persons) booked in, I'm recommedding a curtailment of advance group bookings, so that the Chinese Exhibition Office may complete its existing work and move ahead on other critical subjects. ITEM: Lois Stock and Sandy Williams have been working 6 and 7 days a week, up to 15 hours daily (at the office and at home), constantly for more than three months. They are exhausted. ITEM: Tickets and covering letters must be sent to the 800 groups already scheduled, and this promises to be a mammoth task involving critical supervision. Tickets must be sorted, stamped with appropriate dates (From April 21 - June 7), and mailed. There is no way to supervise this activity and continue to accept phone calls 7 - 8 hours a day. ITEM: Bookkeeping matters are about to get out-of-hand. Checks are coming in for (1) advance tickets, (2) Introduction to China tours, and (3) catalogues. On this matter, I have already asked Ted Coe and K. D. Bunting for ideas relating to a volunteer bookkeeper, and it appears we may get one. This area, too, requires supervision which only Lois and/or Sandy can provide. With Lois and Sandy devoting the majority of their time to working with the volunteers, the tasks outlined above can be addressed. Presently, they are not receiving the attention they demand. -moreADVANCE BOOKINGS/ Page 2

Naturally, the Chinese Exhibition Office will continue to be the receiving point on all inquiries relating to the show. The exception will be that booking details already begun will be finalized in good fashion and without the incredible pressure presently exerted on these beautiful ladies.

Remaining times in the advance booking schedule are primarily at the tail-end of the exhibition. If esas we go along - it appears we need to re-open bookings, this can be done. For now, I'm recommending closing them out, so we can catch up......

Y ...

Kenny Graham

graham graphics 610 North Delaware Street Independence, Mo. 64050

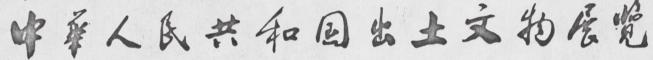
816 / 252-8629

March 26, 1975 Mr. George McCue Arts Editor St. Louis Post-Dispatch 900 North 12th St. Louis, Mo. 63101 Dear Mr. McCue: The interest expressed in your note of March 22 is very much appreciated. In the event you haven't seen all of the materials which we've been releasing, I'm enclosing copies of everything sent to date. The Post-Dispatch has been on our mailing list, but I'm not sure if you personally have been receiving releases and advisories. We have now added you, by name, to our list. While the details are not yet finalized, we expect to have a press opening on Saturday, April 19. An advisory on this subject will be coming your way very soon. As to coverage of the actual unpacking, we regret that this will not be possible. We have had many requests of this kind, and while such coverage would make for a fascinating story, the procedures established by the curators preclude extra persons, cameras, and other "disturbing elements" being present. The safety of the objects is the basic question, and unnecessary distractions of any kind may endanger safe handling. We trust we'll see you in Kansas City for the opening. Sincerely, Robert K. (Rob) Martin Project Director

# ST. LOUIS POST-DISPATCH TELEPHONE: 621-1111 900 North 12th MIARTIMANIAM AVENUE ST. LOUIS, MO. 63101 MUSIC AND ARTS PAGE March 22, 1975 Mr. Rob Martin The Nelson Gallery-Atkins Museum 4525 Oak Street Kansas City, Mo. 64111 Dear Mr. Martin: Will you kindly send me material about the Chinese Exhibition as it becomes available? We are in early stages of planning coverage. I would particularly like to know about a date or dates for press preview, and the possibility of picture coverage of the material being unpacked. Sincerely yours (and profuse congratulations!) rge Meline George MACue Arts editor

## The Chinese Exhibition

The Exhibition of Archaeological Finds of the People's Republic of China The William Rockhill Nelson Gallery-Atkins Museum of Fine Arts April 20th to June 8th, 1975



Dear Visitor:

Your forthcoming visit to the Nelson Gallery-Atkins Museum for purposes of viewing the Chinese Exhibition should prove wry interesting, and we trust you'll be prompt in arriving in accordance with the time you requested.

#### Tickets

Enclosed are your tickets. Each member of your group must have one at the time of entry to the building. Please check your tickets now to assure they are stamped with the correct information. If not, contact the Chinese Exhibition Office as soon as possible.

The number of tickets enclosed relates to what originally was requested. If it does not conform with your needs, return those which are in excess of your needs or write immediately to the Chinese Exhibition Office requesting additional numbers. Please remember that we can only accommodate a group size of the approximate number originally requested.

If yourcheck has not been mailed, please do so immediately. Again, it should reflect the exact number of tickets which you will be using. Fees are 50¢ for adults and 25¢ for children under 12, which covers normal gallery entrance.

## Arrival and Parking

Entry to the gallery and unloading is at the North doors in the area of the loop turn around off 45th street. Groups arriving by private automobile or small van-type vehicles may unload at the North doors and the driver may proceed to available parking lots and on-street spaces. Please be aware that available spaces will be in short supply in the vicinity of the gallery.

It is recommended and encouraged that private vehicles proceed with their passengers directly to the Sears parking garage at 47th Street and Summit (this is the area of the Country Club Plaza), ½ mile west of the gallery. Regularly scheduled shuttle buses will transport persons from this lot to the North doors of the gallery.

Buses arriving to unload at the North doors will be directed by uniformed officers to designated parking areas.

(more)

page two

## Entry to the Gallery

Signs and personnel at the North doors will direct visitors to appropriate entry points. Groups whose members have individual tickets in hand may proceed in orderly fashion to the turnstyles on the east and west sides of the foyer after entering the North doors. No persons will be allowed through the turnstyles without a ticket. If any group member should lose his/her ticket, one may be purchased at the window on the east and west sides, inside the North doors.

## Checking

Outer garments, such as overcoats and raincoats, must be worn or checked. Under no circumstances will coats be carried over the arm.

Large handbags, briefcases, packages, and similar parcels must be checked. Inspection of other hand-carried items will be at the discretion of the guards on duty.

## Photography

No photography is permitted in the Chinese Exhibition. While cameras need not be checked, it is recommended that cameras with straps be carried over the shoulder and not around the neck. Guards will ask persons attempting to take photographs not to do so. This is to allow every visitor to the exhibition to view each object with a minimum of distraction. Please cooperate for the enjoyment of all.

#### Handicapped and Infants

Persons in wheel chairs and using walkers must use special care in the gallery because of the large number of anticipated visitors. Ramps to accommodate wheelchairs will be in place outside the North doors. A limited number of wheelchairs will be available.

Infants in strollers will require special attention because of the large crowds. If at all possible it is recommended that strollers not be brought to the exhibition.

#### Directions

Directional and informational signs will be displayed throughout the gallery. Please look for them. Gallery personnel, including guards and hostesses, will be on hand to answer questions relating to locations of specific areas.

## Tours

There are no guided tours of the exhibition. Special tape recording devices, called acoustaguides, may be rented at the entry to the exhibition. This recorder provides information about significant items in the exhibition. It is returned at the exit point of the exhibition. Other tours available in the gallery will be posted.

PAGE THREE

#### First Aid

Guards will assist any person needing medical attention. A nurse will be on duty in the building during the exhibition.

#### Restrooms

The Ladies' Restroom on the first floor is at the southwest end of Kirkwood Hall near the entry to the Collection. The Men's Restroom on the first floor is at the southeast end of Kirkwood Hall just behind the exit point of the Chinese Exhibition. Consult the guards in other parts of the building for direction to toilet facilities.

#### Food and Drink

The gallery cafeteria on the second floor is available to visitors. Special box lunches also will be available. Groups wishing box lunches should already have provided that information to the Chinese Exhibition Office. Waiting lines for eating facilities are expected to be long.

## Leaving the Building - Re-entry Stamp

Persons leaving the building for any reason and wishing to return the same day must receive a re-entry stamp at the North door exit.

We trust you're visit to the Nelson Gallery will be informative and enjoyable.

STORES: DOWNTOWN MISSION LANDING EXECUTIVE OFFICES March 26, 1975 ANTIOCH RED BRIDGE JOPLIN KANSAS CITY, MO. 64105 WICHITA TOPEKA PLAZA INDEPENDENCE Mr. Robert Martin China Exhibition Office Nelson Gallery of Art 4525 Oak Kansas City, Mo. 64111 Dear Mr. Martin: Regarding our telephone conversation this morning, we would like to confirm that Macy\*s is very interested and enthusiastic about promoting the Gallery's Chinese Exhibition in April and May. Our Fine Jewelry Department plans to bring in an exquisite jade collection, and will promote the exhibition in accordance with the guidelines you are sending us. We would also be interested in doing a window display on the Republic of China, and the Gallery's involvement. Any advice, suggestions or further information that you can give us would be greatly appreciated. Also, if you have any graphics that we might use in our displays, they would be very helpful. We feel that bringing the exhibition to Kansas City is an extreme honor and a rare opportunity for everyone to view it. Thank you for any cooperation you can give Macy\*s. Sincerely. Flo Cyhel Special Events Coordinator CC: M. CLARK J. SCALZO P. CROSBY

OSCAR W THOMAS IN PRESIDENT SAMUEL C THOMAS EXECUTIVE VICE PRESIDENT JAMES F ANDERSON VICE PRESIDENT R C JAEREL SECRETARY

DON M THOMAS TREASURER

GFIREPROOF WAREHOUSE CO. 125

WAREHOUSE A WAREHOUSE B

AGENTS ALLIED VAN LINES, INC.

GENERAL OFFICES 3244 Main Street KANSAS CITY, MO. Zip Code 64111

March 26, 1975

Nelson Art Gallery 45th & Oak Streets Kansas City, Missouri

Attention: Mr. Rob Martin

Gentlemen:

In accordance with your request we are pleased to submit an estimated cost covering the handling and removal of the Chinese Archaeological Exhibit from the Kansas City International Airport to the Nelson Art Gallery on April 8, 1975.

We propose to furnish you 2 large tractortrailer units and 6 men for a minimum 8 hour period (8:00 A.M. to 4:30 P.M.) for \$672.00. There would be an additional charge of \$15.00 per hour per man for work required after 4:30 P.M. (overtime rate). There would be no additional charge for use of the trucks after 4:30 P.M.

Supervision by our company officers would be included.

Respectfully submitted,

A-B-C FIREPROOF WAREHOUSE COMPANY

President

OWT/ja





## CONFIDENTIAL

## MEMORANDUM

March 26, 1975

To:

G. McKenna

From:

R. Martin

Subject: Flight Times

L. Sickman M. Wilson D. Fletcher

Mr. Sickman asked that I provide these times to you in connection with your trip to Washington.

The TWA flights on Tuesday, April 8 will be as follows. times given are local.

> AIRCRAFT #1 0900 1009 DULLES Pulles 1140 1258 KCI

> > AIR CRAFT #2

1000 JFK 1109 DULLES 1240 Dulis 1358 RCI

March 26, 1975

To: L. Sickman

From: R. Martin

Subject: A Few Days Away

cc: M. Wilson

It is pressing that I make a visit to my home in Atlanta, and with your approval I plan to be gone over the Easter weekend.

As you may know, there was a tornado through the city yesterday, and while I've talked to friends looking after my house and there is damage to speak of, I would like to see for myself.

Additionally, there are other personal matters relating to my being away from my normal home base which I need to look after, and this seems to be the only time I'll have before the opening.

It will also be a chance to catch up with my office to which I'll return in June.

Because of religious reasons, Joan would like to be off on Good Friday, and I told her I would obtain your approval. She will be back for the lecture which she is scheduled to deliver on Saturday hereat the gallery.

March 26, 1975

To: L. Sickman

From:

R. Martin

Subject: Health Dept.

cc: T. Coe

S. Songer D. Fletcher

Dr. N. Pickard

Our meeting Tuesday afternoon (3/25) with representatives of the City Health Department and ambulance services produced a consensus on issues relating to requirements for the Chinese Exhibition. Dr. R. M. Biery of the Health Department led the discussion; others in attendance included Dr. Pickard, Capt. Fletcher, and Sgt. McLaury.

- 1. The services of a Registered Nurse (RM) would provide a caliber of expertise to handle routine first aid situations and to evaluate more serious medical situations, such as heart attack. Her responsibility in the case of serious illness would be to comfort the patient while emergency evacuation services went into action.
- 2. Dr. Biery will request the services of an RN from the American Red Cross on a voluntary basis and notify us of this determination.
- 3. The City Health Department will equip the dressing room on the north side of the Atkins Auditorium back-stage as a "first aid station" with necessary first aid materials, including a cot.
- 4. Dr. Pickard indicated that he would have St. Luke's Hospital "stand-by" in the event the Red Cross or other volunteer groups cannot provide a nurse as indicated.

office)

March 26, 1975

To: L. Sickman

From: R. Martin

Subject: Cover Letter to Groups (Advance Bookings)

cc: S. Songer
D. Fletcher
M. Wilson

Attached is a draft of the proposed letter which we must begin getting out next week. You'll note it covers a number of important subjects which groups ought to know anout before arriving.

May we get together with Capt. Fletcher and S. Songer as soon as possible to discuss selected items, gallery entry procedures, checking, etc.

R

CONFIDENTIAL

# MEMORANDUM

March 26, 1975

To: L. Sickman/M. Wilson

From: R. Martin

Subject: Our Chinese Guests

cc: D. Fletcher

Please confirm the spellings of the names below for purposes of (1) registration at the Plaza Inn, and (2) invitations to the Stix, Baer and Fuller Reception, May 4.

(Kathie Taggart has asked for this information, so that Mr. and Mrs. Baer may issue the formal written invitations). For L. Sickman: Kathie also needs to know if this date is suitable, so far as our guests are concerned. For D. Fletcher: This reception is scheduled at the Stix, Baer and Fuller Store at 8800 Ward Parkway on Sunday, May 4.

# NAMES OF GUESTS

Mr. Keng Tao-chang Mr. Li Tsien-chung Mr. Mai Ying-hao Mr. Wang Man-fang

Mr. Wu Chung-lun

Also indicate titles and seniority, as appropriate.

March 26, 1975

To:

J. Lowrey

L. Sickman

M. Wilson

From: R. Marcin S. Songer

Subject: Signs -- List of Titles

Here's my input on signs for inside the gallery and for the gallery grounds. It's not intended to be all-inclusive. You, Marc, and others will see other areas needing attention. The grounds' signs ought to be the responsibility of the city, so if you'll provide some information relating to format, we'll take it up with the Parks & Recreation Dept. Items in parentheses indicate sign locations.

In-Gallery Signs (including just outside the North Entrance)

Persons With Advance Tickets Enter Here and Proceed to the Turnstyles.

(Outside North Doors)

Normal Gallery Admittance Fees Are In Effect. Purchase Tickets At Desks On Either Side of Foyer After Entering the Outside Doors. Adults: 50¢ Children Under 12: 25¢

(Outside North Doors & Foyer)

No Smoking is Permitted in the Gallery, Except for the Coffee Lounge, 2nd Floor.

(Kirkwood Hall & Elsewhere)

(more)

No Smoking is Permitted in The Exhibition

(At entrance to exhibition)

No Photography is Permitted in the Chinese Exhibition

(Rirkwood Hall & Entrance to Exhibition)

Outer Garments, Such as Overcoats And Raincoats, Must be Worn or Checked Before Entering Chinese Exhibition

(At North Doors and Foyer)

Large Handbags Labrie Ecases, Packages, and Similar Parcels Must Be Checked. Inspection of All Hand-Carried Items May Be Made at the Discretion of Guards.

(At North Doors and Foyer)

Introduction to China Tours
On Second Floor at Top of Stellway or Take

Hours:

T - F: 11 am. - Noon - 1 p.m.

Sat. : 11:30 a.m. + 12:30 p.m. - 1:30 p.m. - 2:30 p.m.

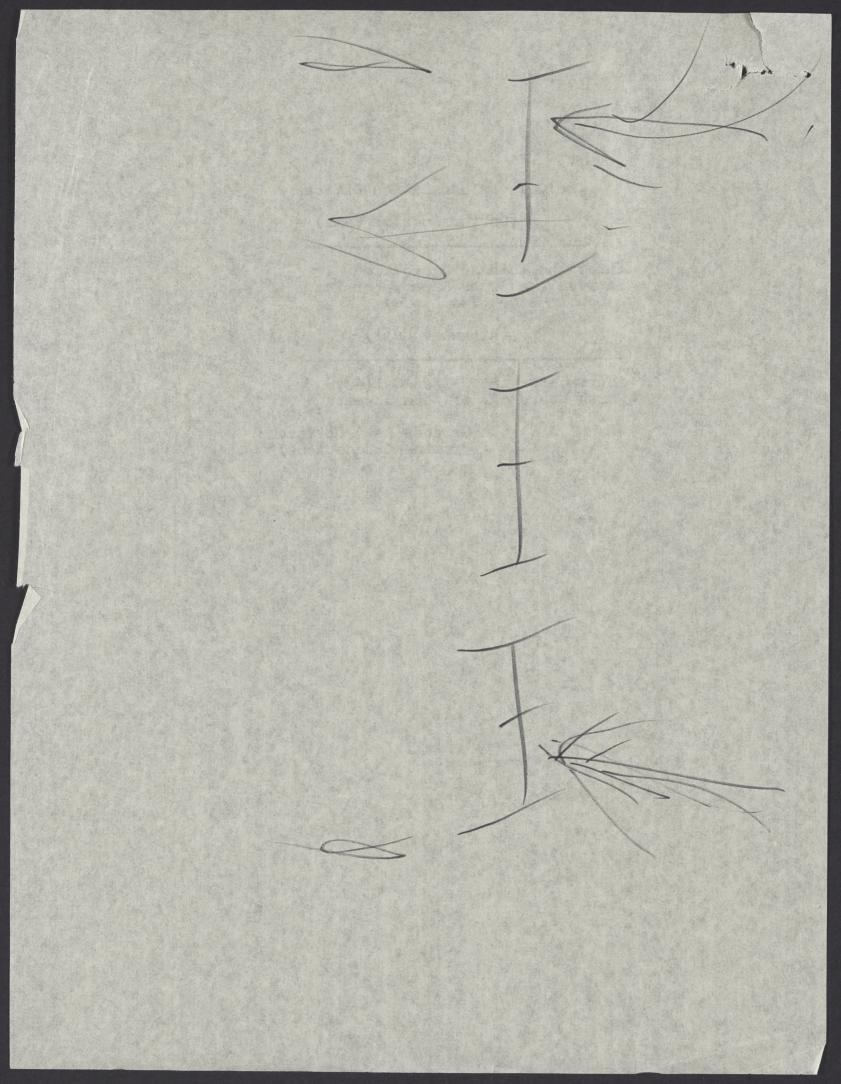
(At Stairway-Elevator-East Corridor

General Callery Toures
Take Stairs of Elevator Down To Ground Level.
Follow the Signs. Tours are Free.

Hours:

T - S: 10 a.m. - 11 a.m. - Noon - 2 p.m.

(At Stairway-Elevator-East Corridor Across from Bookstore) SIGNS/ Page 3 The Chinese Exhibition Office (On the Door of Same) Enter the Chinese Exhibition Between the Ropes Ahead, Forming A Double-Line (Two Lines) (Kirkwood Hall) Entrance to the Nelson Gallery North Doors off of 45th Street. (On Grounds in 4 Different, Prominent Locations)



Executive Central-529 1201 South Scott Street Arlington, Virginia 22204

March 27, 1975

Manager, Chinese Archeological Exhibit The Nelson Gallery-Atkins Museum Kansas City, Missouri

Dear Manager:

The National Gallery of Art in Washington, D.C. recommended that I write to you about acquiring two of the Time-Life posters which show only a large picture of the flying horse. Could you please inform me if you will carry these posters, and what is the cost of packaging, handling, and mailing to the above address.

I have enclosed a self-addressed, stamped envelope for your convenience in replying.

Thank you for your help. I hope you get as much joy out of this simply extraordinary exhibit as I did in my all-too short two visits.

Sincerely,

Abby L. Gilbert

Deputy Bicentennial

Coordinator, U.S. Treasury Department



ONE PERSHING ROAD KANSAS CITY, MISSOURI 64108 TELEPHONE (816) 474-4400 CABLE "WESTHOTELS"

March 27, 1975

Mr. Robert K. Martin Project Director The Nelson Gallery - Atkins Museum 4525 Oak Street Kansas City, Missouri 64111

Dear Rob:

Attached is a description of each of the four art objects we will be displaying in the lobby of our hotel.

If these meet with Mr. Sickman's approval, I will have cards made accordingly.

Sincerely,

(Mrs.) Barbara Harlow Director of Public Relations

BH:mr

Attachment



#### BEV: FOR FRIDAY? MARCH 28 --

CALL BARBARA HARLOW AND DETERMINE WHO ts coming out on monday, 31st, to pick UP THE 4 OBJECTS CHOSEN FOR THE DISPLAY CASE AT CROWN CENTER? MR? SICKMAN SAID THEY JUST NEED TO PLACE THE OBJECTS IN BASKETS (SEPARATELY I GUESS JEAN HARRIS CAN TELL YOU) AND TAKE THEM AWAY (ALSOR THEY NEED TO BE LOGGED OUT, BY MCKENNA, I THINK?

METROMEDIA TELEVISION KMBC GENE CLESS VICE PRESIDENT & PROGRAM DIRECTOR March 28, 1975 Nelson Art Gallery 45th and Oak Kansas City, Missouri Gentlemen: KMBC-TV has a new feature on our 6 PM newscasts. Each week, we will invite a local non-profit organization to sponsor, in part, as a public service this news program at no cost. The sponsoring organization is mentioned daily at the beginning and end of the program. Also, the first commercial position in the program will be a 30" public service announcement for the group and should be non-fundraising. Our news staff will either develop a film feature on the organization or invite a guest to be on the program to explain their activities. We are pleased that your organization has been selected by our board of local leaders to sponsor the news during the week of April 14-18, 1975. Please contact Becky Martinek at the phone number listed below as soon as possible to make the arrangements. Sincerely, called her attending and with the second of Gene Cless 1049 CENTRAL STREET/KANSAS CITY, MISSOURI 64105/TEL 816-421-2650

March 28, 1975

To: Jean Drotts

From: Rob Martin

Subject: Plaza Association

Please add the following quantities of material to the order already placed with the Plaza Association:

450 folded brochures

10 small jade-suit posters

March 31, 1975

L. Sickman To:

R. Martin From:

Subject: VIP accommodations (Weekend April 18-19-20)

T. Coe S. Songer M. Wilson cc:

D. Fletcher

This is to restate the rooms set aside for out-of-town VIP's in connection with the opening.

25 rooms and suites, including the Crown Center Hotel

Presidential Suite.

15 - 20 Suites Including the Presidential Suite. Alameda Plaza

Meuhlabach Hotel 15 - 20 rooms and suites.

March 31, 1975

To: L. Sickman

From: R. Martin

Subject: ABC Allied

cc: S. Senger

Attached is the estimate for movement of the exhibition from KCI to the gallery.

The company needs to know if they will be providing extra personnel for unloading the callection and moving it into the gallery spaces.

The police have given thought to unloading the two trucks nearly simultaneously at the North Doors, rather than the West Entrance. This subject requires further exploration.

Here



ONE PERSHING ROAD KANSAS CITY, MISSOURI 64108 TELEPHONE (816) 474-4400 CABLE "WESTHOTELS"

March 31, 1975

Mr. Robert K. Martin Project Director The Nelson Gallery - Atkins Museum 4525 Oak Street Kansas City, Missouri 64111

Dear Rob:

Thought you might find the attached letter interesting.

Did she represent the Washington situation accurately?

Sincerely,

(Mrs.) Barbara Harlow

BH:mr

Enclosure

also en group file

**B** 

**МЕМО ТО:** 

Rob

FROM:

Bev

SUBJECT:

3/

3/3

Crown Center Display

Barbara Harlow and her security guard picked up their objects for display today. All went smoothly.